

**THE SCHOOL OF CRIMINAL JUSTICE  
557 BAKER HALL  
655 Auditorium Road  
517-355-2197**

WELCOME to the School of Criminal Justice. By declaring Criminal Justice as your major, you have taken one more step in achieving your future goals. There are approximately 800 undergraduates in the Criminal Justice program at Michigan State University. We, the advisors and faculty, are eager to assist you in any way so please seek us out. The main office staff in 560 Baker Hall is also at your service.

Please schedule an appointment with your advisor on a yearly, if not semesterly, basis to plan your academic program. Regular appointments with your advisor are the best way to stay on track. To schedule an appointment, visit the website at [msu.campus.eab.com](http://msu.campus.eab.com). You will need your MSU email ID and password. The advisor's names, office addresses and contact information are listed below.

Take advantage of the resources available on the school's website [www.cj.msu.edu](http://www.cj.msu.edu). Check out the pages listed under "Undergraduate" – "Advising" for additional information on planning your academic and professional career.

After setting up your MSU e-mail account, remember to subscribe to the School's LISTSERV, an electronic forum for Criminal Justice students. The School's LISTSERV is a simply way to receive up-to-date information about many events, services, employment, and internship opportunities within the School of Criminal Justice.

To subscribe:                      Send an e-mail to: [listserv@h-net.msu.edu](mailto:listserv@h-net.msu.edu)  
  Leave the subject line blank and write the following in the text:  
  Sub(space)CJ-student(space)your name

STU-INFO is another useful service that allows students to access such academic and financial information such as the status of financial aid, refunds, grades, holds, enrollment by term and subject, and enrollment appointments. STU-INFO is an inquiry-based only system and is available twenty-four hours a day. The information displayed in STU-INFO is one day old. Any changes made to your academic and/or financial information will appear in STU-INFO 24 hours after those changes are made. You can log in to STU-INFO from any computer with access to the Internet. Connecting to STU-INFO does require your MSU net ID and password. If your access is denied due to a problem with your net ID and password, contact the Registrar's Office at 517-355-3300 for assistance in correcting the problem.

We look forward to seeing you soon!

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# STUDENT PLANNING GUIDE

## Bachelor of Arts Program in Criminal Justice

### PURPOSE OF THE STUDENT PLANNING GUIDE AND ACADEMIC ADVISING

This guide has been prepared to assist students in planning their four-year curriculum leading to a Bachelors of Arts degree in Criminal Justice. It supplements the following University publications: Description of Courses, Academic Programs and Schedule of Courses.

**Students, in consultation with the School of Criminal Justice academic advisors and faculty, are responsible for organizing their programs and satisfying degree requirements.**

Academic advising is an educational process that, by intention and design, facilitates students' understanding of the meaning and purpose of higher education and fosters their intellectual and personal development toward academic success and lifelong learning (NACADA, 2004)

At the School of Criminal Justice of Michigan State University, academic advising provides students with the opportunity to build a relationship with their advisor for the purpose of gaining assistance in planning their educational career, in learning the skills needed for academic success, and in learning how to access the variety of resources and services available to them on the Michigan State University campus.

Academic advising is a collaborative educational process whereby students and their advisors are partners in meeting the essential learning outcomes, ensuring student academic success, and outlining the steps for achievement of the students' personal, academic and career goals. This advisor/student partnership requires participation and involvement of both the advisor and the student as it is built over the student's entire educational experience at the university. Both the student and the advisor have clear responsibilities for ensuring the advising partnership is successful. **However, you are the one ultimately responsible for knowing your requirements.**

### **Advisor Responsibilities – What You Can Expect:**

You can expect your advisor to:

- Understand and effectively communicate the curriculum, graduation requirements, and university and college policies and procedures;
- Encourage and guide students as they define and develop realistic goals;
- Encourage and support students as they gain the skills to develop clear and attainable educational plans;
- Provide students with information about and strategies for utilizing the available resources and services on campus;
- Assist students in understanding the purposes and goals of higher education and its effects on their lives and personal goals;
- Listen to your concerns and respect your individual values and choices;
- Assist you in defining your academic, career, and personal goals, and assist you in creating an educational plan that is consistent with those goals;
- Work with you to assess your academic performance and areas of strength to ensure they are consistent with your plans;
- Monitor and accurately document students' progress toward meeting their goals;
- Be assessable for meeting with advisees via office hours for advising, telephone, e-mail, or web access;
- Assist students in gaining decision making skills and skills in assuming responsibility for their educational plans and achievements;
- Maintain confidentiality;
- And, assist students in working closely with their professors.

## **Advisee Responsibilities – What You are Expected To Do:**

As an advisee, you have clear responsibilities in the advising partnership in order to be successful:

- Schedule regular appointments or make regular contacts with advisor during each semester;
- Come prepared to each appointment with questions or material for discussion;
- Be an active learner by participating fully in the advising experience;
- Ask questions if you do not understand an issue or have a specific concern;
- Be open and willing to consider advice from faculty, advisors, and other mentors;
- Keep a personal record of your progress toward meeting your goals;
- Read your MSU email and the messages sent from advisors;
- Organize official documents in a way that enables you to access them when needed;
- Review your Degree Navigator report each semester and track your progress towards completing your graduation requirements;
- Complete all assignments or recommendations from your advisor;
- Gather all relevant decision-making information;
- Clarify personal values and goals and provide advisor with accurate information regarding your interests and abilities;
- Become knowledgeable about college programs, policies, and procedures;
- And, ACCEPT RESPONSIBILITY FOR DECISIONS.

## **ADMISSION TO THE SCHOOL OF CRIMINAL JUSTICE**

All students at Michigan State University are enrolled in either the lower division, the Undergraduate University Department, (freshmen and sophomores) or the upper division (juniors and seniors) of the university. The upper division consists of academic units organized into colleges that award undergraduate degrees. The School of Criminal Justice is an academic unit within the College of Social Science. Majors in the School of Criminal Justice receive their degrees from the College of Social Science. **Students are automatically admitted to both the College of Social Science and the School of Criminal Justice upon completion of 56 semester credits if they are in good academic standing (see [Academic Programs](#)).**

## **REQUIREMENTS FOR GRADUATION\***

All criminal justice majors must satisfy the University's degree requirement of 120 semester credits (123 credits if MTH 1825 is taken) with a minimum grade point average of 2.0 overall. In addition, a minimum 2.0 grade point average within the student's major is required. Within the 120/123 credits, students must complete the University Integrative Studies, writing and math requirements, the College of Social Science requirements and the requirements for the criminal justice major (see [Student Planning Guide](#)).

### **\*To be recommended for a bachelor's degree, a student must:**

1. Complete one year's work, normally the year of graduation, earning at least 30 credits in courses offered by Michigan State University. Seniors who have earned sufficient credit from Michigan State University, and who have met the minimum requirements stated below, through prior arrangement with the Registrar and the assistant dean of the College of Social Science, may be permitted to transfer 10 of their last 30 credits from an accredited four-year college or university.
2. Earn at least 27 credits on the East Lansing campus after reaching junior standing.
3. Complete at least 20 credits at MSU while enrolled in the major in the college in which the degree is to be earned.
4. Remove any deficiencies identified by MSU academic placement test scores.
5. Complete the University requirement in Integrative Studies, mathematics and writing as previously stated.
6. Complete an approved program of study in a college (this refers to completion of the Criminal Justice major requirements and the College of Social Science requirements).
7. Complete a minimum of 120 credits (123 credits if MTH 1825 is taken) with at least 2.0 cumulative grade point average and a 2.0 grade point average in the major.

\* If pursuing dual degrees, you will need 150/153 credits overall and complete the college requirements for both degrees as well as major and university requirements.\*If pursuing an additional major, you only need 120/123 credits provided you have fulfilled all university, college and major requirements for both majors. \* See [Academic Programs](#).

# BACHELOR OF ARTS DEGREE WITH A MAJOR IN CRIMINAL JUSTICE

## UNIVERSITY REQUIREMENTS – 31 credits

### I. University Writing Requirements – 4 credits

- A. Complete a 4-credit Tier I writing course from the Department of Writing, Rhetoric and American Culture (WRA).
  - 1. Students who place in the Developmental Level Writing Course (WRA 1004 and WRA 0102) must complete that course and the Tier I writing course.
  - 2. Students who score 3 on the Advanced Placement Test may waive the Tier I course. Students who score 4 or 5 will receive credit for the Tier I course.
  - 3. Students who complete the Tier I writing course with a grade of 0.0 must repeat the course.

**\*The University's Tier II writing requirement is completed the student's senior year with one of the following approved criminal justice writing courses: CJ 424W, CJ 426W, CJ 427W, CJ 430W, CJ 445W, CJ 465W or CJ 485W.**

### II. Integrative Studies Requirement – 24 credits

- A. Eight (8) credits of Integrative Studies in Arts and Humanities\*\*
  - 1. IAH 201-210 (4 credits) Prerequisite – WRA (Tier I writing requirement) with at least a 1.0
  - 2. A second IAH course, 211 or higher (4 credits) Prerequisite – IAH 201-210
- B. Eight (8) credits of Integrative Studies in Natural Science
  - 1. One ISB course (3 credits)
  - 2. One ISP course (3 credits)
  - 3. One ISB or ISP lab (2 credits)

Some colleges, departments and schools allow students in their programs to complete an approved alternative track in natural science. These alternatives are stated in the college, department and school requirements. Students who change majors from a program with an approval alternative to a program without an alternative will be given credit for the completed portion of the alternative.

- C. Eight (8) credits of Integrative Studies in Social, Behavioral and Economic Sciences \*\*
  - 1. One 200 level ISS course (4 credits)
  - 2. One 300 level ISS course (4 credits) Prerequisite – ISS 200 level course

\*\* IAH/ISS distribution requirement: One I course and one N course or one I or N and a D course.

### III. University Mathematics Requirement – 3 credits (minimum)

Students may fulfill the university mathematics requirements by either:

- A. Receiving an official MSU placement test score of 19 or better on the **proctored** AOP exam – **OR** –
- B. Completing the following at MSU or receiving transfer credit for:
  - 1. A total of one course:  
With at least one course from LB 118; MTH 110; MTH 116

**OR**

- 2. A total of two courses:  
With at least one course from MTH 103; MTH 103 WAIVE  
**AND** at least one course from MTH 112; MTH 114; MTH 124; MTH 132; MTH 152H, MTH 201; STT 200;  
STT 201

**\*PLEASE NOTE THAT CRIMINAL JUSTICE MAJORS ARE REQUIRED TO TAKE STT 200 OR STT 201.**

**COLLEGE OF SOCIAL SCIENCE REQUIREMENTS – 30 credits**

- A. A minimum grade point average of 2.0 in the major courses (all Criminal Justice courses/credits).
- B. Courses totaling at least fifteen (15) semester credits in the social science disciplines of Anthropology\*, Economics, Geography\*, History\*, Human Development and Family Studies, Political Science, Psychology, Sociology, Social Work and Urban Planning.

- 1. \_\_\_\_\_ (CSS)
- 2. \_\_\_\_\_ (CSS)
- 3. \_\_\_\_\_ (CSS)
- 4. \_\_\_\_\_ (CSS)
- 5. \_\_\_\_\_ (CSS)

- C. Courses totaling at least nine (9) semester credits in the College of Arts and Letters (CAL).

- 1. \_\_\_\_\_ (CAL)
- 2. \_\_\_\_\_ (CAL)
- 3. \_\_\_\_\_ (CAL)

- D. Courses totaling at least six (6) semester credits in the College of Natural Science (CNS).

- 1. \_\_\_\_\_ (CNS)
- 2. \_\_\_\_\_ (CNS)

**\*ANP 206, GEO 203, GEO 206 and HST 250 are exceptions to the College of Social Science course selections. These courses can be applied either as Social Science or Natural Science, but not both.**

- E. College Credit Distribution Requirements

- 1. A minimum of 30 semester credits at the 300 level or above.
- 2. A maximum of 12 semester credits of independent study\* may be applied toward the degree requirements (see #4).
- 3. A maximum of 12 semester credits of internships and field experience credits may be applied toward the degree requirements (see #4).
- 4. The total of independent study, internship and field experience credits may not exceed 20 credits (see Academic Programs).

**Note: Courses taken to satisfy college and/or major requirements may NOT be taken under the Credit/NoCredit status.**

\*A maximum of 6 credits may be earned in CJ 490.

## CRIMINAL JUSTICE MAJOR REQUIREMENTS – 30 credits (Effective Fall 2006)

The following courses in the School of Criminal Justice (30 credits):

A. All of the following **Prerequisite Courses** (12 credits)

CJ 110	Introduction to Criminal Justice	3
CJ 220	Criminology	3
CJ 275	Criminal Procedure	3
CJ 292	Methods of Criminal Justice Research	3

B. Two **Core Courses** from the following (6 credits):

CJ 335	Policing	3
CJ 355	Juvenile Justice	3
CJ 365	Corrections	3
CJ 385	Private Security	3

C. Four **Content Courses** from the following (12 credits):

*At least three courses must be at the 400-level, one of those 400-level courses must be a Tier II writing. An additional 300-level course not used in requirement B may apply to requirement C.*

CJ 210	Introduction to Forensic Science	3
CJ 235	Investigation Procedures	3
CJ 400H	Honors Study (3 credits)	3
CJ 422	Comparative and Historical Criminal Justice	3
CJ 424	Crime, Mass Media and Society (W)	3
CJ 425	Women and Criminal Justice	3
CJ 426	Violence Against Women (W)	3
CJ 427	Criminology and Public Policy (W)	3
CJ 429	Interdisciplinary Topics in CyberSecurity	3
CJ 430	Advanced Seminar in Policing (W)	3
CJ 432	Community Policing	3
CJ 433	Law Enforcement Intelligence Operations	3
CJ 434	Police Administration	3
CJ 439	Homeland Security	3
CJ 445	Cyber-Crime and Cyber-Security (W)	3
CJ 465	Critical Issues in Corrections (W)	3
CJ 466	Correctional Organizations and Systems	3
CJ 471	Law of Corrections	3
CJ 473	Comparative Constitutional Law	3
CJ 474	Law and Criminal Justice Policy	3
CJ 485	Critical Issues in Private Security (W)	3
CJ 490	Independent Study (3 credits)	3
CJ 491	Topics in Criminal Justice (3 credits)	3

**Note:** Leadership & Professional Development in CJ (CJ 294) and CJ Practicum (CJ 494) will not count toward major requirements.

## GENERAL ELECTIVE REQUIREMENTS – to reach 120 to 123 credits overall (150/153 for dual degree)

Complete additional credits in courses of the student's choice in any area, including any course work above and beyond requirements.

## REQUIREMENTS FOR THE MINOR IN SECURITY MANAGEMENT

The minor, which is administered by the School of Criminal Justice, is available as an elective to students who are enrolled in bachelor's degree programs at Michigan State University. The minor should be of particular interest to students who are enrolled in certain programs in the Eli Broad College of Business and the College of Social Science, and to students who are enrolled in the Bachelor of Science degree program in Computer Science.

With the approval of the department or school and college that administer the student's degree program, the courses that are used to satisfy the requirements for the minor may also be used to satisfy the requirements for the bachelor's degree.

**ALL** of the following courses (12 credits):

ACC 230	Survey of Accounting Concepts	3
CJ 235	Investigative Procedures	3
CJ 385	Private Security	3
CJ 485W	Critical Issues in Private Security (W)	3

**ONE** of the following courses (3 credits):

CJ 429	Interdisciplinary Topics in Cyber Security	3
CJ 445	Cyber-Crime and Cyber-Security (W)	3

**ONE** of the following courses (3 credits):

CSE 101	Computing Concepts and Competencies	3
FI 320	Introduction to Finance	3
MGT 325	Management Skills and Processes	3
MKT 327	Introduction to Marketing	3

## UNDERGRADUATE MINORS

For more information, visit [www.reg.msu.edu](http://www.reg.msu.edu) and select “Academic Programs” from quick links menu.

### **MINORS**

Minor in Actuarial Science  
Minor in African American & African Studies  
Minor in African Studies  
Minor in Agribusiness Management  
Minor in Agronomy  
Minor in American Indian Studies  
Minor in Anthropology  
Minor in Arabic  
Minor in Art History and Visual Culture  
Minor in Arts and Cultural Management  
Minor in Asian Pacific American Studies  
Minor in Asian Studies  
Minor in Beverage Science and Technology  
Minor in Bioethics, Humanities and Society  
Minor in Chicano/Latino Studies  
Minor in Chinese  
Minor in Coaching  
Minor in Cognitive Science  
Minor in Communicative Sciences and Disorders  
Minor in Computer Science  
Minor in Conservation, Rec. and Environmental Enforcement  
Minor in Dance  
Minor in Defense Studies and Leadership  
Minor in Digital Humanities  
Minor in Documentary Production  
Minor in Economics  
Minor in Educational Studies  
Minor in Entomology  
Minor in Entrepreneurship and Innovation  
Minor in Environmental and Sustainability Studies  
Minor in Environmental Economics  
Minor in Fiction Filmmaking  
Minor in Film Studies  
Minor in Food Industry Management  
Minor in Food Processing and Technology  
Minor in French  
Minor in Game Design and Development  
Minor in Geographic Information Science  
Minor in Geography  
Minor in German  
Minor in Global Public Health and Epidemiology  
Minor in Global Studies in Social Science  
Minor in Global Studies in the Arts and Humanities  
Minor in Graphic Design  
Minor in Health Promotion  
Minor in History, Philosophy and Sociology of Science  
Minor in Horticulture  
Minor in Hospitality Business Real Estate Investment Mgmt.  
Minor in Information and Communication Technology  
Minor in Information Technology  
Minor in International Agriculture  
Minor in International Business  
Minor in Italian  
Minor in Japanese  
Minor in Jazz Studies  
Minor in Jewish Studies  
Minor in Korean  
Minor in Latin American and Caribbean Studies  
Minor in Leadership in Integrated Learning  
Minor in Lesbian, Gay, Bisexual, Transgender, etc. Studies  
Minor in Linguistics  
Minor in Marine Ecosystem Management  
Minor in Materials Science and Engineering  
Minor in Mathematics  
Minor in Museum Studies  
Minor in Music  
Minor in Musical Theatre  
Minor in Muslim Studies  
Minor in Nutritional Sciences  
Minor in Peace and Justice Studies  
Minor in Pharmacology and Toxicology  
Minor in Philosophy  
Minor in Philosophy and Law  
Minor in Piano Pedagogy  
Minor in Plant, Animal and Microbial Biotechnology  
Minor in Political Economy  
Minor in Portuguese  
Minor in Public Relations  
Minor in Religion in the Americas  
Minor in Religious Studies  
Minor in Retail Management  
Minor in Russian  
Minor in Russian and Eurasian Studies  
Minor in Sales Leadership  
Minor in Science, Technology, Environment & Pub Policy  
Minor in Security Management  
Minor in Sociology  
Minor in Spanish  
Minor in Sustainable Agriculture and Food Systems  
Minor in Sustainable Natural Resource Recreation Mgmt  
Minor in Teaching English to Speakers of Other Languages  
Minor in Technology Systems Management  
Minor in Theatre  
Minor in Western European Studies  
Minor in Women's and Gender Studies

## SUGGESTED COURSEWORK FOR THE COLLEGE OF SOCIAL SCIENCE REQUIREMENT IN SOCIAL SCIENCE (CSS)

Students must earn fifteen (15) credits in coursework in the following social science disciplines: Anthropology, Economics, Geography, History, Human Development and Family Studies, Political Science, Psychology, Sociology, Social Work and Urban Planning. Below is a list of suggested coursework and is subject to change as departments add and delete course selections. Check the online Schedule of Courses ([www.schedule.msu.edu](http://www.schedule.msu.edu)) for course availability as well as for other possible social science course selections. When selecting coursework, however, remember that the College of Social Science requires that a student earn a **minimum** of 30 credits at the 300/400 level.

ANP	Anthropology	EC	Economics	GEO	Geography
HDFS	Human Dev. & Family Studies	HST	History	PLS	Political Science
PSY	Psychology	SOC	Sociology	SW	Social Work
UP	Urban Planning				

### Anthropology:

ANP 101	(3)	Introduction to Anthropology
ANP 200	(2)	Navigating Another Culture
ANP 201	(3)	Socio-cultural Diversity
ANP 203	(3)	Introduction to Archaeology
ANP 204	(3)	Introduction to Medical Anthropology
ANP 205	(3)	Navigating United States Culture
ANP 220	(3)	Gender Relations
ANP 264	(3)	Great Discoveries in Archaeology
ANP 270	(3)	Women and Health
ANP 280	(3)	Anthropological Film

### Economics:

EC 201	(3)	Introduction to Microeconomics
EC 202	(3)	Introduction to Macroeconomics

### Geography:

GEO 113	(3)	Introduction to Economic Geography
GEO 151	(3)	Cultural Geography
GEO 204	(3)	World Regional Geography
GEO 208	(3)	Physical Geography of the National Parks
GEO 221	(3)	Introduction to Geographic Information
GEO 259	(3)	Geography of Recreation and Tourism
GEO 330	(3)	Geography of the United States and Canada
GEO 333	(3)	Geography of Michigan and the Great Lakes
GEO 335	(3)	Geography of Latin America
GEO 336	(3)	Geography of Europe
GEO 337	(3)	Geography of Asia-Pacific
GEO 338	(3)	Geography of Africa
GEO 339	(3)	Geography of the Middle East and North Africa

### Human Development and Family Studies:

HDFS 145	(3)	The Individual, Marriage and Family
HDFS 211	(3)	Child Growth and Development
HDFS 212	(3)	Children, Youth and Family
HDFS 225	(3)	Ecology of Lifespan Human Development
HDFS 238	(3)	Personal Finance
HDFS 270	(3)	Introduction to Family Community Services
HDFS 280	(3)	Community as Context for Individual And Family Development

**Human Resources and Labor Relations:**

HRLR 201	(3)	Human Capital and Society
HRLR 211	(3)	Introduction to Organizational Leadership
HRLR 311	(3)	Applied Organizational Leadership
HRLR 313	(3)	Employment Relations
HRLR 314	(3)	Legal Environment of Work

**History:**

HST 140	(4)	World History to 1500
HST 150	(4)	World History Since 1500
HST 202	(4)	U.S. History to 1876
HST 203	(4)	U.S. History since 1876
HST 205A	(4)	Ancient Mediterranean from 3000 BCE to 400 CE
HST 205B	(4)	Europe in the Middle Ages 400 to 1500
HST 206	(4)	European History since 1500
HST 208	(4)	Introduction to African History, Culture and Society
HST 209	(4)	Traditional East Asia
HST 210	(4)	Modern East Asia
HST 213	(3)	U. S. Business and Economic History
HST 260	(3)	Navigations and Encounters in an Age of Discovery
HST 301	(3)	Colonial America to 1700
HST 302	(3)	Revolutionary America
HST 304	(3)	The American Civil War
HST 305	(3)	The Making of the Modern U.S.
HST 306	(3)	Modern United States
HST 310	(3)	African-American History to 1876
HST 311	(3)	African-American History since 1876
HST 312	(3)	African-American Women
HST 313	(3)	Women in the United States to 1869
HST 314	(3)	Women in the United States since 1869
HST 315	(3)	American Intellectual History to 1860
HST 316	(3)	United States Intellectual History since 1860
HST 317	(3)	American Jewish History
HST 318A	(3)	United States Constitutional History to 1890
HST 318B	(3)	United States Constitutional History from 1877
HST 319	(3)	Asian-American History
HST 320	(3)	History of Michigan
HST 321	(3)	History of the American West
HST 322	(3)	History of the American South
HST 324	(3)	History of Sport in America
HST 325	(3)	United States Foreign Relations to 1914
HST 326	(3)	United States Foreign Relations from 1914
HST 327	(3)	History of Mexican-Americans in the United States
HST 328	(3)	Military History of the United States 1900-Present
HST 329	(3)	History of Canada
HST 330	(3)	Ancient History to 200 BC
HST 331	(3)	Ancient Roman History 200 BC to 500 AD
HST 332A	(3)	Europe in the Middle Ages 300 to 900 AD
HST 332B	(3)	Europe in the Middle Ages 1000 to 1300 AD
HST 333	(3)	Europe in Crisis 1300 to 1450
HST 334	(3)	Early Modern Europe 1400 to 1700
HST 335	(3)	Europe in Age of Revolution 1700 to 1870
HST 336	(3)	Contemporary Europe 1870 to Present
HST 337	(3)	European Intellectual History: Natural Philosophy through Romanticism

HST 338	(3)	European Intellectual History: Modernism and Post-Modernism
HST 340	(3)	England to 1688
HST 341	(3)	Britain since 1688
HST 342	(3)	Modern East-Central Europe
HST 343	(3)	Russia from Peter the Great to Lenin
HST 344	(3)	Russia in the 20 <sup>th</sup> Century
HST 347	(3)	Modern France
HST 348	(3)	Modern Germany
HST 350	(3)	Constitutional and Legal History of Medieval England
HST 351	(3)	Constitutional and Legal History of England since 1400
HST 360	(3)	African History to 1800
HST 361	(3)	African History Since 1800
HST 362	(3)	West Africa and the African-American Connection
HST 364	(3)	South Africa and Its Neighbors
HST 366	(3)	Southeast Asia since 1500
HST 367	(3)	Imperial China
HST 368	(3)	China Since 1900
HST 369	(3)	Japan to 1800
HST 370	(3)	Japan since 1800
HST 372	(3)	The Middle East: Islam and Empires
HST 373	(3)	The Middle East: The Ottoman Empire
HST 378	(3)	Native Americans in North American History to 1830
HST 379	(3)	Native Americans in North American History from 1830
HST 380	(3)	Colonial Latin America
HST 381	(3)	National Latin America
HST 382	(3)	Modern Brazil
HST 383	(3)	The Caribbean
HST 384	(3)	Modern Mexico
HST 385	(3)	Modern Spanish Central and South America
HST 390	(3)	History of International Relations
HST 391	(3)	Environmental History of North America
HST 392	(3)	History of the Holocaust
HST 393	(3)	History of India
HST 394	(3)	The Space Age
HST 410	(3)	History of Western Urbanization
HST 411	(3)	European Jewish History
HST 412	(3)	Women in Modern European History
HST 413	(3)	Families in Historical Perspective
HST 414	(3)	World War II: Causes, Conduct and Consequences
HST 419	(3)	Studies in Ancient History
HST 420	(3)	History of Sexuality Since the 18 <sup>th</sup> Century
HST 421	(3)	Women and Gender in Africa

**Political Science:**

PLS 100	(3)	Introduction to American National Government
PLS 140	(3)	Government and Politics of the World
PLS 160	(3)	Introduction to International Relations
PLS 170	(3)	Introduction to Political Philosophy
PLS 200	(4)	Introduction to Political Science
PLS 301	(3)	American State Government
PLS 302	(3)	Urban Politics
PLS 304	(3)	Minority Politics
PLS 310	(3)	Police Bureaucracy in the Policy Process
PLS 313	(3)	Public Policy Analysis

PLS 320	(3)	The American Judicial Process
PLS 321	(3)	American Constitutional Law
PLS 322	(3)	Comparative Legal Systems
PLS 323	(3)	Religion and Politics
PLS 324	(3)	American Legislative Process
PLS 325	(3)	American Executive Process
PLS 331	(3)	Political Parties and Interest Groups
PLS 333	(3)	Political Socialization and Public Opinion
PLS 334	(3)	Campaigns and Elections
PLS 342	(3)	Comparative Political Economy
PLS 344	(3)	Politics in the Third World
PLS 351	(3)	African Politics
PLS 352	(3)	Latin American Politics
PLS 354	(3)	Politics of Asia
PLS 356	(3)	West European Politics
PLS 357	(3)	Politics of English Speaking Democracies
PLS 358	(3)	Politics of the USSR and Its Successor States
PLS 362	(3)	Foreign Policy
PLS 363	(3)	International Political Conflict
PLS 364	(3)	International Organization and Cooperation
PLS 371	(3)	Classical Political Philosophy
PLS 372	(3)	Modern Political Philosophy
PLS 377	(3)	American Political Thought

**Psychology:**

PSY 101	(4)	Introductory Psychology
PSY 200	(3)	Cognitive Psychology
PSY 209	(3)	Brain and Behavior
PSY 235	(3)	Social Psychology (same as SOC 241 Social Psychology)
PSY 236	(3)	Personality
PSY 239	(3)	Psychology of Women
PSY 244	(3)	Developmental Psychology: Infancy through Childhood
PSY 255	(3)	Industrial and Organizational Psychology
PSY 270	(3)	Community Psychology
PSY 280	(3)	Abnormal Psychology
PSY 301	(3)	Cognitive Neuroscience
PSY 312	(3)	Introduction to Clinical Psychology
PSY 320	(3)	Health Psychology
PSY 342	(3)	Stereotypes, Prejudice and Discrimination
PSY 344	(3)	Developmental Psychology: Adolescence through Youth

**Sociology:**

SOC 100	(4)	Introduction to Sociology
SOC 131	(3)	Social Problems
SOC 161	(3)	International Development and Change
SOC 215	(3)	Race and Ethnicity
SOC 216	(3)	Sex and Gender
SOC 241	(3)	Social Psychology (same as PSY 235 Social Psychology)
SOC 315	(3)	Family and Society
SOC 316	(3)	Youth and Society
SOC 322	(3)	Sociology of Work
SOC 325	(3)	Play, Games and Sports
SOC 330	(3)	Social Stratification
SOC 331	(3)	Political Sociology

SOC 361	(3)	Contemporary Communities
SOC 362	(3)	Developing Societies
SOC 363	(3)	Rural Sociology
SOC 368	(3)	Science, Technology and Society
SOC 375	(3)	Urban Sociology
SOC 412	(3)	Animals, People and Nature
SOC 415	(3)	Russian Contemporary Society
SOC 424	(3)	Organizations and Society
SOC 441	(3)	Personality and Social Structure
SOC 451	(3)	Dynamics of Population
SOC 452	(3)	Environment and Society
SOC 461	(3)	Basic Demographic Techniques and Applications
SOC 475	(3)	Sociology of Health Care Systems
SOC 476	(3)	Social Psychology of Health
SOC 477	(3)	Visual Sociology
SOC 481	(3)	Intentional Social Change

**Social Work:**

SW 200	(3)	Introduction to Social Work
SW 471	(3)	Child Welfare
SW 472	(3)	Social Work in Health Care
SW 474	(3)	Substance Abuse and the Human Services
SW 475	(3)	School Violence: Causes and Interventions

**Urban Planning:**

UP 100	(3)	The City
UP 201	(3)	The Role of Planning in Urban and Regional Development

## SUGGESTED COURSES FOR THE COLLEGE OF SOCIAL SCIENCE REQUIREMENT IN ARTS AND LETTERS (CAL)

Students must earn nine (9) credits in the following arts and letters disciplines to satisfy the College of Social Science arts and letters requirement. This is a list of suggested coursework and is subject to change as departments add and delete course selections. Students may select 100 and 200 level coursework. Check the online Schedule of Courses for course availability as well as for other possible course selections. When selecting coursework, however, remember that the College of Social Science requires that a student earn a **minimum** of 30 credits at the 300/400 level. IAH courses do not fulfill the Arts and Letter requirement.

AFR	African Language	ARB	Arabic	CHS	Chinese
ENG	English	FRN	French	GRK	Greek
GER	German	GSAH	Global Studies	HEB	Hebrew
HA	History of Art	ITL	Italian	JPN	Japanese
LTN	Latin	LIN	Linguistics	LL	Linguistics & Language
MUS	Music	PRT	Portuguese	PHL	Philosophy
REL	Religious Studies	ROM	Romance Languages	RUS	Russian
SPN	Spanish	STA	Studio Art	THR	Theater
WS	Women's Studies				

### Chinese:

CHS 360 (3) Cinematic Studies of China, Hong Kong and Taiwan

### English:

ENG 129 (4) Introduction to Reading Poetry  
 ENG 130 (4) Film and Society  
 ENG 140 (4) Literature and Society  
 ENG 142 (4) Introduction to Popular Literary Genres  
 ENG 153 (4) Introduction to Women Authors  
 ENG 160 (4) Myth, Legend and J. R. R. Tolkien  
 ENG 203 (3) Genres and Themes  
 ENG 204 (3) Readings in North American Literature  
 ENG 205 (3) Readings in British Literature  
 ENG 206 (3) Readings in Contemporary Literature  
 ENG 218 (3) Introduction to Shakespeare  
 ENG 226 (3) Introduction to Creative Writing (request override to enroll)  
 ENG 228 (3) Introduction to Fiction Writing (request override to enroll)  
 ENG 230 (4) Introduction to Film  
 ENG 232 (3) Writing as Exploration  
 ENG 265 (3) Classical Myths and Literature  
 ENG 330 (3) Classical Film and Media Theory  
 ENG 331 (3) Contemporary Film and Media Theory  
 ENG 332 (3) Historical Approaches to Film  
 ENG 333 (3) Studies in Film Genres  
 ENG 334 (3) Screenwriting  
 ENG 349 (3) African-American Literature I  
 ENG 351 (3) Readings in Chicano and Latino Literature  
 ENG 352 (3) Readings in Asian or Asian-American Literature  
 ENG 353 (3) Readings in Women Writers  
 ENG 354 (3) Readings in Native American Literature  
 ENG 355 (3) Readings in Sexuality and Literature  
 ENG 356 (3) Readings in Jewish Literature  
 ENG 363 (3) African Literature

### Film Studies

FLM 230 (4) Introduction to Film  
 FLM 260 (4) Introduction to Digital Film and Media

FLM 301	(3)	History of Film after Midcentury
FLM 452	(3)	Film, Gender and Sexuality

### Global Studies in Arts & Humanities:

GSAH 200	(1-3)	Questions, Issues and Debates in Global Studies
GSAH 220	(3)	Global Interactions and Identities
GSAH 230	(3)	Values, Experience and Difference In Global Contexts
GSAH 310	(3)	Conflict and Justice in a Global Setting
GSAH 311	(3)	Crossing Boundaries/Changing Worlds
GSAH 312	(3)	Media, Change, Access and Representation

### History of Art:

HA 101	(3)	Western Art from the Paleolithic to Medieval Era
HA 102	(3)	Western Art from the Renaissance to Contemporary
HA 120	(4)	Perspectives on World Art: What is Art?
HA 150	(4)	Monuments and Ideas in the History of Art
HA 209	(3)	Ancient Art
HA 210	(3)	Medieval Art
HA 230	(3)	Renaissance and Baroque Art
HA 240	(3)	Modern Art
HA 250	(3)	American Art
HA 252	(4)	Introduction to Contemporary Art
HA 260	(3)	Asian Art
HA 271	(3)	African Art

### Italian:

ITL 355	(3)	Italian Literature in English Translation
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### Linguistics:

LIN 200	(3)	Introduction to Language (equivalent to LIN 401)
LIN 225	(3)	Women and Language
LIN 401	(3)	Introduction to Linguistics (equivalent to LIN 200)
LIN 441	(3)	Historical Linguistics
LIN 463	(3)	Introduction to Cognitive Science

### Linguistics & Language:

LL 250A	(3)	Topics in National Cinemas: German Cinema
LL 250B	(3)	Topics in National Cinemas: East Asian Cinema
LL 250D	(3)	Topics in National Cinemas: East Asian Cinema

### Music:

MUS 116	(1)	Campus Band
MUS 122	(1)	Concert Orchestra
MUS 123	(1)	Collegiate Choir
MUS 125	(1)	Glee Club, Men and Women
MUS 129	(1)	Percussion Ensemble
MUS 145	(1)	Class Instruction in Voice I
MUS 147	(2)	Class Instruction in Elementary Piano I
MUS 151N	(1)	Voice for Non-Music Majors
MUS 152N	(1)	Strings for Non-Music Majors
MUS 153N	(1)	Woodwinds for Non-Music Majors
MUS 154N	(1)	Brass for Non-Music Majors
MUS 155N	(1)	Percussion for Non-Music Majors
MUS 175	(2)	Understanding Music
MUS 177	(2)	Introduction to Music Education
MUS 178	(2)	Music Theory for Non Music Majors I

**Philosophy:**

PHL 130	(3)	Logic and Reasoning
PHL 200	(3)	Introduction to Philosophy
PHL 210	(3)	Ancient Greek Philosophy
PHL 211	(3)	Modern Philosophy
PHL 260	(3)	Philosophy of Religion
PHL 320	(3)	Existentialism
PHL 330	(3)	Formal Reasoning
PHL 340	(3)	Ethics
PHL 343	(3)	Elections and Health Care
PHL 344	(3)	Ethical Issues in Health Care
PHL 345	(3)	Business Ethics
PHL 347	(3)	Aesthetics
PHL 350	(3)	Introduction to Social and Political Philosophy
PHL 351	(3)	African Philosophy
PHL 353	(3)	Core Themes in Peace and Justice Studies
PHL 354	(3)	Philosophy of Law
PHL 356	(3)	Philosophical Aspects of Feminism
PHL 357	(3)	Philosophy of Karl Marx
PHL 358	(3)	Philosophy, Gender and Global Development
PHL 360	(3)	Philosophy of Language
PHL 380	(3)	Nature of Science

**Religious Studies:**

REL 101	(3)	Exploring Religion
REL 150	(3)	Introduction to Biblical Literature
REL 175	(3)	Religion in Film
REL 205	(3)	Myth, Self and Religion
REL 215	(3)	The Sound of World Religions
REL 220	(3)	Religion in America
REL 221	(3)	Islam in North America
REL 230	(3)	Shamanism, Trance and Sacred Journeys
REL 240	(3)	Music and Spirituality in North America
REL 260	(3)	Philosophy of Religion
REL 275	(3)	Magic and Mysticism: Western Esoteric Traditions and Practices
REL 301	(3)	Methods and Theories in the Study of Religion
REL 306	(3)	Native American Religions
REL 310	(3)	Judaism
REL 315	(3)	Religion and Gender
REL 320	(3)	Christianity
REL 330	(3)	Islam
REL 331	(3)	Islam and Gender
REL 335	(3)	East Asian Religions
REL 340	(3)	Hinduism
REL 345	(3)	Religions of South Asia
REL 350	(3)	Buddhism in South Asia
REL 355	(3)	Southeast Asian Religions
REL 360	(3)	African Religion
REL 365	(3)	Evangelicalism in the U.S.
REL 411	(3)	Modern Jewish Thought
REL 420	(3)	Birth of Christianity
REL 430	(3)	The Qur'an and Its Interpreters
REL 432	(3)	Modern Muslim Thought
REL 435	(3)	Muhammed and Early Muslim Community
REL 441	(3)	Bhakti Hinduism
REL 471	(3)	The Ritual Process
REL 480	(3)	Comparative Studies in Religion

REL 491 (3) Special Topics in Religious Studies

**Romance Language:**

ROM 241 (3) Literature of the Classical Tradition  
ROM 355 (4) French, Italian and Spanish Cinema Since 1930

**Russian:**

RUS 231 (3) Russian Literature in Translation: Early and Mid 19<sup>th</sup> Century  
RUS 232 (3) Russian Literature in Translation: Late 19<sup>th</sup> and 20<sup>th</sup> Century

**Studio Art:**

STA 110 (3) Drawing I  
STA 113 (3) Color and Design  
STA 114 (3) Three-Dimensional Form

**Theater:**

THR 101 (3) Acting I  
THR 110 (3) Theatrical Play Analysis  
THR 350 (3) Plays as Film  
THR 421 (3) Creative Dramatics  
THR 422 (3) Children's Theatre

**Women's Studies:**

WS 153 (3) Introduction to Women Authors  
WS 201 (3) Introduction to Women's Studies  
WS 202 (3) Introduction to Contemporary Feminist Theory  
WS 204 (3) Lesbian, Bisexual and Gay Studies: Psychological and Cultural Issues  
WS 211 (3) Introduction to Gender and Environmental Issues  
WS 225 (3) Women and Language  
WS 301 (3) Sexual Violence Against Women & Children's Theory and Response  
WS 302 (3) Jewish Women's Experiences and Writings  
WS 312 (3) African American Women  
WS 315 (3) Religion and Gender  
WS 320 (3) Gender and Popular Culture  
WS 353 (3) Readings in Women Writers  
WS 355 (3) Readings in Sexuality and Literature  
WS 403 (3) Women and Change in Developing Countries  
WS 404 (3) Women and the Law in the United States  
WS 412 (3) Women in Modern European History  
WS 413 (3) Families in Historical Perspective  
WS 420 (3) History of Sexuality Since the 18<sup>th</sup> Century  
WS 421 (3) Women and Gender in Africa

## SUGGESTED COURSES FOR THE COLLEGE OF SOCIAL SCIENCE REQUIREMENT IN NATURAL SCIENCE (CNS)

Courses taken to satisfy college requirements may NOT be taken for Credit/No Credit status. Independent study and internship credits do NOT apply toward college requirements. Please note other exceptions below.

Courses from the following departments in the College of Natural Science apply toward the six (6) credits required:\*

AST	Astronomy	BMB	Biochemistry	BS	Biology
CEM	Chemistry	CMB	Cell & Molecular Biology	ENT	Entomology
GLG	Geology	MTH	Mathematics**	MIC	Microbiology
MMG	Microbio & Molecular Genetics	PHY	Physics	PLB	Plant Biology
PSL	Physiology	STT	Statistics	ZOL	Zoology

Approved additional selections for the College of Natural Science requirement:

ANP 206	(3)	Introduction to Physical Anthropology
CSE 101	(3)	Computing Concepts and Competencies
GEO 203	(3)	Introduction to Meteorology
GEO 206	(3)	Physical Geography
GEO 206L	(1)	Physical Geography Lab
HNF 150	(3)	Introduction to Human Nutrition
HST 250	(3)	History and Technology of the Digital Age

\*Exceptions – The following courses may NOT be used to meet this requirement:

NSC Courses  
MTH 1825  
MTH 100E  
MTH 290

\*\*The mathematics or statistics course taken in fulfillment of the University Mathematics Graduation Requirement may NOT also apply to the college requirement in Natural Science.

As of Fall 2014, additional ISB/ISP courses cannot fulfill CSS Natural Science requirements. If you have questions, see an advisor.

## **OPPORTUNITIES TO ENHANCE THE CRIMINAL JUSTICE MAJOR (BACHELOR'S DEGREE)**

### **ADDITIONAL MAJOR**

Some students express interest in obtaining an additional major to compliment their primary major in criminal justice. Students wishing to pursue two majors must declare this intention in order to have the additional major posted to their academic records. Successful completion of an additional major is noted on the student's official transcript. Students need to contact an advisor in the unit of the desired additional major for information on the major's requirements and to complete the necessary paperwork.

### **SECOND DEGREE**

Students interested in earning two bachelor degrees must be advised by the units of each major. To earn a second degree, a student must earn a minimum of 150 credits (a minimum of 30 credits over and above the credits earned for the first degree). A student successfully completing all requirements for both degrees (university, college and major) will be awarded two degrees. Consult the undergraduate advisors of each unit for requirements and guidance in choosing coursework.

### **MINORS**

Some students express interest in obtaining a minor to compliment their primary major in Criminal Justice. Successful completion of a minor is noted on the student's official transcript. Students need to contact an advisor in the unit of the minor for information on the minor's requirements and to have the minor posted to their academic record. A list of available minors can be found in the Academic Programs.

### **INDEPENDENT STUDY**

Independent study credits may not exceed eight credits in a single semester. A total of 12 independent study credits may be applied toward the 120 credits required for a bachelor's degree. For other restrictions and limitations on the total credits applicable, see pp. 6, Section E, "College Credit Distribution Requirements".

In order to enroll in an Independent Study in Criminal Justice (CJ 490), a student must have junior standing, have a minimum GPA of 2.5 and have taken and passed at least one of the following: CJ 335, CJ 355, CJ 365 or CJ 385. An Independent Study is a written proposal prepared by a student and approved by a faculty member who has agreed to supervise the Independent Study, and by the student's academic advisor. No more than 6 credits may be earned in CJ 490. See [Academic Programs for Independent Study Guidelines](#).

### **THE HONORS OPTION FOR CJ COURSES**

For students who are members of the Honors College, the Honors Options is one way in which an Honors College student who is enrolled in non-Honors courses can earn an Honors experience. An Honors Option is more extensive and more advanced work than is required of all students in a regular course. The professor must approve the format, timeline, and scope of the project. For those Honors College students interested in pursuing an Honors Option for an undergraduate Criminal Justice course, please talk with the professor early in the semester to see whether he/she would be willing to oversee an Honors Option. Interested students see professor for details and procedures.

## **OVERSEAS STUDIES PROGRAMS**

### **AUSTRALIA: ITS PEOPLE, GOVERNMENT, JUSTICE SYSTEMS AND PUBLIC POLICIES**

Open to all majors, this spring semester interdisciplinary program offers an exceptional opportunity to study firsthand the people, government, justice systems and public policies of Australia. The program allows students to study the dichotomous qualities of Australia, from its cosmopolitan environment to its reputation as one of the world's last frontiers. Scheduled during Australia's summer months of January and February, this overseas studies program is conducive to scheduling many sun and water activities during the participant's free time. Classes generally meet four times a week, leaving long weekends for individual travel and sightseeing.

### **CARIBBEAN; COMPARATIVE LAW AND LEGAL SYSTEMS IN THE CARIBBEAN BASIN**

Open to all majors, this spring semester program offers an exciting opportunity to study two of the world's major legal systems – common law and civil law for eight weeks in Barbados, St. Maarten and St. Thomas. The program will explore colonial, post-

colonial and global legal studies as well as allow students to study the nature of law from an array of perspectives, theories and methodologies from social science, the humanities and the professional legal training.

### **MADAGASCAR: PARADISE IN PERIL? EXPLORING MADAGASCAR'S BIODIVERSITY CRISIS**

Open to all majors, this early summer program is co-sponsored by the Colleges of Social Science, Agriculture & Natural Resources and Natural Science. The three week program takes students to the island of Madagascar, home to an astonishing eight plant, four bird and five primate families that live nowhere else on Earth. The program allows students to examine the delicate relationship Madagascar is faced in balancing between human development and environmental protection.

For information regarding these or other overseas study programs, visit the Office of Study Abroad website at [studyabroad.msu.edu](http://studyabroad.msu.edu).

## **STUDY AWAY**

### **STUDY AND INTERNSHIP IN HAWAII**

MSU offers this program every summer in cooperation with the University of Hawaii in Honolulu and Hilo, Hawaii. Hawaii is a study in contrast, where Asian and Pacific Island cultures adjust to the impact of urbanization and modernization. Honolulu and Hawaii represent various degrees of assimilation and are well suited for the study of intercultural relations, for they are international communities where cultures of Asia, Polynesia and the West converge. Hilo provides a vivid cultural contrast to metropolitan Honolulu. This program takes a multidisciplinary approach to diversity and social change in a multiethnic community. Students will be taking classes that are team-taught with the University of Hawaii faculty and where University of Hawaii students are enrolled. The focus will be on the styles of adaptation to interaction taking place between people of divergent sociocultural backgrounds. Field trips provide additional close interpersonal contact with the people and cultures of Hawaii.

To find out more, contact the Study Away Programs at 432-4541 or visit <http://socialscience.msu.edu/students/experiential-learning/study-away/>.

### **STUDY AND INTERNSHIP IN NEW ORLEANS**

MSU offers this program every spring semester in New Orleans, Louisiana. The program gives students an opportunity to experience living in and learning about the unique food, culture, and history of southern Louisiana. The program offers a full semester of courses with an internship component that will be coordinated in cooperation with Tulane University. The academic focus of this program will center on the creation and consumption of cultural products, the politics of agriculture, and the marketing and branding of a city and region through its food and celebrations. To find out more, contact the Study Away Programs at 432-4541 or visit <http://socialscience.msu.edu/students/experiential-learning/study-away/>.

### **SEMESTER STUDY PROGRAM IN WASHINGTON, D.C.**

MSU's Semester Study Program in Washington, D.C. provides a unique opportunity for qualified juniors and seniors to live, study and work in Washington D.C. during the fall or spring semester. It is an opportunity to complete a full program of study (12-15 semester credits) while living and working in our nation's capital, combine coursework with a for-credit internship in a Washington area government department/agency, public interest association, not-for-profit organization or business, live with other students in housing provided at the Washington Center in Northwest D.C., interact with Washington area professionals (including many MSU alumni) and enjoy the city's vast governmental-political, cultural and educational resources.

To find out more, contact the Study Away Programs at 432-4541 or visit <http://socialscience.msu.edu/students/experiential-learning/study-away/>.

## **RESEARCH OPPORTUNITIES**

**Venture** is a database of undergraduate research, scholarship and creative opportunities available to MSU undergraduate students. In nearly every college across campus, academically talented students are performing research and undertaking creative activities, either independently with a faculty mentor or in faculty-led teams. These opportunities represent one way for students to become more engaged in their education. Venture connects students to these opportunities and provides an avenue for student engagement in original investigation, experimentation and creative activity across many fields of study ranging from art to zoology. This information was copied from <http://venture.msu.edu/>.

## CRIMINAL JUSTICE INTERNSHIP

The internship program is an integral component and extension of the academic offerings of the School of Criminal Justice. It is designed to enhance the student's total academic experience through a planned program of observation, study and participation in a selected criminal justice agency. It is viewed as a capstone to the student's academic experience. The primary purpose of the program is to broaden the educational experience of seniors by giving them an opportunity to work with practitioners in the field.

To be eligible for an internship (CJ 494), students must have at least junior standing, have a minimum 2.5 GPA and have completed CJ 110, 220, 275, 292 and at least one of the following courses: CJ 335, 355, 365 or 385. A student may earn a maximum of 12 credits in all enrollments for CJ 494. Students may also be able to earn 3-12 internship credits for participation in Law Enforcement or Military Trainings/Academies. For more information, contact the Internship Coordinator Tim Homberg at [hombergt@msu.edu](mailto:hombergt@msu.edu).

## CRIMINAL JUSTICE SCHOLARSHIPS

The School of Criminal Justice administers and awards several scholarship grants. Below is a brief description of the criteria. For more detailed eligibility criteria or to print an application, visit [www.cj.msu.edu/undergraduate-information/scholarships](http://www.cj.msu.edu/undergraduate-information/scholarships). Applications deadline: Last Friday in February for the following academic year.

*Tournament of Friendship Scholarship* – Undergraduates with a 2.5 GPA. Must be a resident of Michigan.

*Diane M. DiPonio Memorial Scholarship* – Juniors with at least 56 credits with a 3.0 GPA.

*Michael J. Rutherford Memorial Scholarship* – Junior or Senior CJ majors enrolled either full or part time with a 2.0 GPA.

*Zolton Ferency Endowed Scholarship* – Undergraduates with a 2.0 GPA.

*Private and Industrial Security Endowed Scholarship* – Undergraduates with security interests with a 2.0 GPA.

*Thomas and Vicki Bernitt Endowed Scholarship* – Undergraduates with interest in Law Enforcement with a 2.0 GPA.

*Susan and Robert C. Trojanowicz Juvenile Justice Scholarship* - Undergraduates with interest in Juvenile Justice with 2.75 GPA.

*Walter E. Bothe Memorial Scholarship Fund for Law Enforcement Studies* – Undergraduates with interest in Law Enforcement with a 2.5 GPA.

*Wanda Danette Stokes Spann Scholarship* – Incoming Freshmen.

## CRIMINAL JUSTICE ASSOCIATIONS

**ALPHA PHI SIGMA**, the National Criminal Justice Honor Society, is an organization comprised of outstanding students in the School of Criminal Justice. The activities of Alpha Phi Sigma are structured to achieve two objectives: service and social enjoyment. The service objective is achieved through various activities such as Career Night and resume-writing workshops, as well as through programs carried out in conjunction with other agencies (National Safety Council, American Red Cross, or community relations departments of law enforcement units). Such activities and programs are designed to benefit the public and to provide Alpha Phi Sigma members with valuable experience.

The social objective is achieved through informal discussions before and after meetings where students, faculty and guests have an opportunity to become better acquainted. Parties and other informal activities help break up class routine. Alpha Phi Sigma strives through all of its activities to further the professionalization of the criminal justice field.

Eligible students are those who have completed at least four (4) courses in criminal justice and maintained at least a 3.2 cumulative grade point average and a 3.2 GPA in criminal justice courses. Membership in Alpha Phi Sigma is awarded through application. For more information, contact Career Development Coordinator Tim Homberg at [hombergt@msu.edu](mailto:hombergt@msu.edu).

**THE AMERICAN CRIMINAL JUSTICE ASSOCIATION** (LAMDA ALPHA EPSILON, ACJA-LAE) is an association devoted to the advancement in professionalism in all areas of criminal justice. It strives to encourage greater cooperation among criminal justice agencies and to promote greater understanding between the community and the profession. Under the aegis of membership, it fosters more responsive training and education to fulfill the needs of the profession throughout sponsorship of seminars, technical materials and personal contacts. The association serves as a unified national voice on key issues of the profession. It is also geared toward promoting social activities among criminal justice students and professionals. For information on membership in Lambda Alpha Epsilon, visit <http://www.acjalae.org/> or attend a meeting of the association.

**AMERICAN SOCIETY FOR INDUSTRIAL SECURITY** (ASIS) is the premier membership organization for security professionals. Originated in 1955, ASIS has thousands of members throughout the U.S. and the world who work in security, law enforcement and business. In conjunction with local chapters, ASIS International offers academic scholarships to several students in Michigan each year. Those wanting information regarding membership and scholarship opportunities can visit the ASIS International website at [www.asisonline.org](http://www.asisonline.org).

**THE NATIONAL ASSOCIATION OF BLACKS IN CRIMINAL JUSTICE** is a multiethnic, nonpartisan, nonprofit association of criminal justice professionals and community leaders dedicated to improving the administration of justice. Created in 1974, the NABCJ has made a goal of achieving equal justice for blacks and other minorities in the justice system. Our members consist of criminal justice professionals and community leaders such as those in law enforcement, institutional and community corrections, courts, social services, academia, religious and other community-based interests. Those wanting information regarding membership and scholarship opportunities can visit <http://www.nabcj.org/>.

**PHI ALPHA DELTA** is a co-ed undergraduate Pre-Law Fraternity committed to providing our members with the best possible resources and skills needed to advance to law school. Pre-law students as well as others still exploring career options are welcome. Through professionalism, volunteerism and fraternalism, we strive to not only better ourselves as scholars, but to improve our community, profession and friendships in the process. Those wanting information regarding membership can contact [msupadprelaw@yahoo.com](mailto:msupadprelaw@yahoo.com).

**FUTURE FORENSIC SCIENTISTS OF MSU (FFSMSU)** is a student-run organization for students across Michigan State University's campus interested in the field of Forensic Science. This group organizes events where undergraduate students can gain more in depth knowledge of the different disciplines with the various areas of Forensics. It strives to engage the students with activities that allow them to make contacts with professionals in the field and fellow students. It will be open to all students, any major, with an interest in forensic science. The American Academy of Forensic Science, the largest forensic science organization in the world, is composed of over 5,000 scientists organized into ten sections representing the different areas of interest, activity, education and expertise of individual members. These include: Criminalistics, Engineering Sciences, Chemistry, General, Jurisprudence, Odontology, Pathology/Biology, Law, Environment/Fisheries & Wildlife, Physical Anthropology, Psychiatry & Behavioral Science, Questioned Documents, Computer Science and Technology. For more information, email [FFSMSU@gmail.com](mailto:FFSMSU@gmail.com).

## **CAREER RELATED SERVICES**

### **CAREER SERVICES NETWORK** <http://careernetwork.msu.edu>

The Career Services Network (CSN) a connection of career service professionals located in college-based and centralized career centers across campus. We serve students from freshman year through graduation and beyond. Whether you are interested in selecting the right major, exploring career options, looking for a part-time job or internship, or preparing for an interview, CSN professionals are available to help.

The Career Services Network located in the Student Services Building specializes in the early stages of career exploration, student employment, internships or other experiential learning opportunities. Individual career advising is available for all students from any major or college. They can provide help in areas including: creating a resume, cover letter, thank you letters, communication essentials, and mock interviews.

MySpartanCareer is the MSU web-based system designed to help current students and recent graduates:

- Search and apply for on-and off-campus jobs and internships
- View, apply, and sign up for on-campus interviews
- Manage the career search
- Get information about events and workshops
- Post resume for employers to see

## **CENTER FOR SERVICE-LEARNING AND CIVIC ENGAGEMENT** <http://www.servicelearning.msu.edu>

The Center for Service–Learning and Civic Engagement (CSLCE) provides opportunities for students to integrate academic work with meaningful community service. There are over thirty programs and more than 500 positions available to students. These positions help to meet established community needs in human service agencies, schools, health agencies and government.

All MSU students may log on to the CSLCE website and search the database for opportunities. Service placement can be as short as one afternoon or as long as a semester or an academic year.

## **TESTING OFFICE**

If you plan to attend graduate or professional school, you will most likely be required to take some type of admissions examination. Information and registration brochures for admissions exams such as the GRE, GMAT, LSAT, MCAT, etc. are available in the Counseling Center Testing Office, 207 Student Services Building. Test booklets include an examination registration form, fee information, registration deadlines, examination dates and a description of the test. The Testing Office also administers vocational, personality and interest inventories free of charge to full-time students. You can visit [www.testingoffice.msu.edu](http://www.testingoffice.msu.edu) for more information.

## **ACADEMIC IMPROVEMENT SERVICES**

### **LEARNING RESOURCES CENTER**

The Learning Resources Center (LRC) at 204 Bessey Hall, 434 Farm Lane, provides instructional facilities, staff and materials for any MSU student interested in improving his/her reading, writing, math, word processing, listening, study and test-taking skills. The LRC offers workshops every semester that teach learning strategies and how to improve your test-taking skills. You can visit [www.msu.edu/user/lrc/](http://www.msu.edu/user/lrc/) for more information.

Computer-assisted materials in math and writing are available in the Learning Laboratory at 204 Bessey, 434 Farm Lane. Appointments are not required to use these facilities. Students who would like individualized help may make an appointment with an instructor in 201A Bessey. The Center is usually open 9:00 AM to 9:00 PM, Monday through Friday.

The LRC also has computer-assisted programs to help you prepare for the GRE, MCAT, LSAT and other professional tests for entrance into graduate and professional school.

### **THE WRITING CENTER**

The Writing Center at 300 Bessey Hall, 434 Farm Lane can provide assistance with any writing project at any stage. Writing center consultants can assist with selecting a topic, organizing ideas, editing a rough draft or proofreading a final draft. Call 432-3610 for an appointment. Information is also available at <http://writing.msu.edu/>.

### **OFFICE OF SUPPORTIVE SERVICES**

The Office of Supportive Services (OSS) was developed to provide academic support, tutorial services and a computer lab for students in need of additional academic support. These facilities and services are offered to students who meet eligibility requirements. The eligibility guidelines include College Achievement Admission Program students (CAAP), persons with disabilities, minority students, students receiving federal financial aid and/or students who have below a 2.5 MSU grade point average. Contact [www.msu.edu/~oss/](http://www.msu.edu/~oss/).

Services available at OSS include: tutorial assistance, a computer laboratory and special computer programs, skill-enrichment programs, graduate school planning assistance, Summer Research Opportunity Program for minority students (SROP/McNair) scholarships and Summer University Program Encouraging Retention (SUPER) programs. For more information about any of these programs, please contact the Office of Supportive Services at 209 Bessey.

### **RESOURCE CENTER FOR PERSONS WITH DISABILITIES (RCPD)**

The RCPD works to maximize the ability and opportunity of persons with disabilities for full participation at Michigan State University. The RCPD provides disability-related information and referrals, conducts needs assessments, provides disability-related technical assistance, auxiliary aids and services, facilitates reasonable accommodations and provides advocacy and training.

RCPD is located in 120 Bessey. Staff specialists can be reached by calling 353-9642 or 355-1293. Information is also available at <http://www.rcpd.msu.edu>.

### **FAMILY RESOURCE CENTER**

The MSU Family Resource Center disseminates resource information to assist individuals and families in their balance of work, educational and family responsibilities. The Family Resource Center staff advocates for personal and family issues, regardless of family constellation. The office collaborates with other administrative units to develop and implement family sensitive employment and academic policies and practices. The Family Resource Center develops and coordinates initiatives to support current and anticipated future needs of families and their dependents and to recruit and retain quality employees and students. You can visit the center located at 1407 S. Harrison, Suite 225, call at 432-3745, ext. 146 or visit <http://www.frc.msu.edu>.

### **COUNSELING CENTER**

The Counseling Center provides developmental and psychological counseling, including assistance in decision-making on immediate issues and long-range plans. Career, ethnic, self-management, sexual assault and substance abuse counseling are also provided. Special group counseling services are available and will be discussed during the initial meeting with the counselor. A Self-Management Laboratory provides resources for students considering self-directed behavioral changes. More information is available at [www.counseling.msu.edu](http://www.counseling.msu.edu).

The Counseling Center is located at 207 Student Services Building, 556 E. Circle Drive (355-8270). Regular office hours are Monday and Tuesday 8:00 AM to 7:00 PM, Wednesday through Friday 8:00 AM to 5:00 PM.

The Multi-Ethnic Counseling Center Alliance (MECCA), for minority students who wish to work with minority counselors, is located in 207 Student Services, 556 E. Circle Drive (355-8270). MECCA assists students of all racial and ethnic groups who are experiencing cultural, social or personal conflicts.

The Sexual Assault Crisis and Safety Education program assists victims of rape/sexual assault and helps reduce such incidents in the University environment. An array of workshops, films and presentations are available upon request. Persons may contact the program coordinator in 207 Student Services. There is also a 24-hour crisis line available at 372-6666.

The Testing Office at 207 Student Services is not only a national testing information center, but also provides complete testing services for students working with counselors in the assessment of their personal attributes. Resources include interactive computer-based guidance systems that provide assistance in making informed major choices and career decisions. They can help gather information, explore options and develop strategies for decision-making.

Career Counseling with trained staff is available at 207 Student Services. Counselors assist in dealing with such issues as family pressures, issues of inadequacy, motivation, uncertainty concerning aptitudes and interests or generalized problems in decision-making. Computer-based guidance systems are available on an appointment basis in these locations:

SIGI-Plus (System of Interactive Guidance and Information)

Career Development Center – 6 Student Services, 556 E. Circle Drive 355-9510 ext. 335

Learning Resources Center – 204 Bessey Hall, 434 Farm Lane 353-9089

Main Library – Career Collection

Self-Directed Search (Career Assessment Program)

Career Development Center – 6 Student Services, 556 E. Circle Drive 355-9510 ext. 335

## ACADEMIC INTEGRITY: A CORE VALUE AT MICHIGAN STATE

ACADEMIC integrity and responsibility are fundamental values in a community of scholars. Doing your own work – and taking responsibility for that work – allows you to test your own abilities and receive honest feedback. Honesty and integrity within the University are fundamental to building the trust that is required for students and faculty to thrive and learn from one another. Violating this social contract erodes this trust. As students new to the university, it is important to be aware of your responsibilities as members of the MSU academic community.

ACADEMIC misconduct, cheating and plagiarizing violate these fundamental principles. At MSU, such misconduct is described as:

- using work or answers that are not your own;
- providing academic work or answers to another person;
- accepting or providing assistance with completing assignments or examinations;
- failing to cite others ideas, theories or written work when used in an assignment;
- interfering through any means with another's academic work;
- faking research data or results

For example, it would be a violation of academic integrity to:

- turn in an exam, paper or project that is not wholly your own work;
- get questions and/or answers from students who have already taken an exam or quiz you are scheduled to take;
- copy answers from another student's exam or test;
- work with other students to create a common set of answers to assignments without your instructor's permission;
- have another person take a test or complete assignments for you;
- submit the same paper for two or more classes;
- download answers to problems or projects and submit them as your own;
- collaborate with other students on projects or assignments without your instructor's permission

PLAGIARISM is a particular form of cheating that involves representing someone else's work as your own. Reports of plagiarism have increased as students turn to the Internet as a major source of data. "Cutting and pasting" is a dangerous practice since it is easy to assume credit for someone else's work. Plagiarism may include:

- copying sentences or phrases from the work of another without a citation;
- changing a few words in a sentence that is written by another and then claiming it as your own original work;
- using someone else's original idea without citation;
- failing to reference the source of data or facts;
- submitting a borrowed, purchased or downloaded paper

Properly attributing the ideas, words, processes and results of others (that is, including a citation) demonstrates respect for another scholar's work and effort.

CONSEQUENCES of academic dishonesty can be severe. If your instructor believes you have committed an act of academic misconduct, s/he may issue a penalty grade on the assignment or in the course. If your instructor gives you a penalty grade in the course, the MSU policy on "Integrity of Scholarship and Grades" requires your instructor to send a letter to you and your Dean to explain the circumstances. Depending on the seriousness and extent of the violation, the Dean may call for a college-level hearing to consider additional punishment against you. The hearing board can impose sanctions which include issuing a warning, placing you on warning probation, instituting disciplinary probation or suspending you from the university. Ignorance of university rules regarding academic misconduct cannot be used to exonerate you from sanctions.

Please refer to the complete policy on Integrity of Scholarship and Grades located in the Academic Programs catalog at <https://www.reg.msu.edu/AcademicPrograms/Text.asp?Section=112#s534>.

It is also important to understand that cheating and plagiarizing are considered fraud – a crime punishable by law enforcement outside the university. To clarify policies and procedures concerning academic integrity and academic misconduct at Michigan State University, visit the Ombudsperson at MSU (129 N. Kedzie Hall, 354 Farm Lane) or the Ombudsperson's web site: <http://www.msu.edu/unit/~ombud/>. All questions are welcome and inquiries may be made online through a secure server.

For information on how to properly reference and cite sources, please access the following library web page:  
<http://www.lib.msu.edu/help/#cr>.

Office of the Associate Provost for Undergraduate Education, updated 3/18/08

## **COLLEGE OF SOCIAL SCIENCE – HONOR CODE**

The Honor Code applies to all citizens of the College.

We, the College of Social Science Spartans, in order to

- meet our responsibility to each other within the broader Michigan State University community and to
- align student and faculty professionalism in order to create an atmosphere for free and open exchange of ideas

Adopt this Honor Code to uphold the following values:

- To respect individual and group diversity
  - We have much to learn from one another
- To take pride in the university community
  - This is our home, not only our school
- To work together to uphold the value of excellence
  - We hold ourselves and colleagues to a higher standard
- To take accountability of one's own actions
  - Our integrity is worth more than our grade
- To ensure that no individual has an unfair academic or personal advantage over another
  - Everyone's grade must reflect their work, not their relationships with faculty or other students

We the faculty, students and administration of the College of Social Science expect:

- that these values will be demonstrated inside and outside of the classroom, and
- will be internalized and upheld in our lives beyond our time at MSU

<http://www.socialscience.msu.edu/current/asa/honorcode.html>

## POLICIES AND PROCEDURES

### CLASSIFICATION OF STUDENTS

For purposes of registration and determining eligibility for certain student activities, a classification of students by class year is made by the Office of the Registrar at the end of each semester based on the number of credits earned and according to the following table:

<u>Credits Earned</u>	<u>Class</u>
1-27	Freshman
28-55	Sophomore
56-87	Junior
88 and above	Senior

### CREDIT LOAD

Although Michigan State University considered full-time status to be twelve credit hours, the average credit load per semester is fifteen. Students may not enroll for more than 19 credits without prior permission from an advisor. Students with less than a 2.5 grade point average should not enroll for more than 15 credits per semester.

Some forms of financial aid have a minimum enrollment requirement. Students who have financial aid are advised to check with the Financial Aid Office in the Student Services Building to verify the requirements of their financial aid package.

### CHANGE OF ENROLLMENT/REGISTRATION

Students wishing to add courses after registration may do so through the fifth day of classes. To add courses after the fifth day, students must go through the department offering the course.

Students may continue to drop courses up to the middle of the semester. **After the middle of the semester, students may drop courses only with the permission of the dean of their college.** Students will only be able to drop a course after the middle of the semester to correct errors in enrollment or because of catastrophic events (i.e. serious personal illness) (Academic Programs).

Students are reminded to check the University web site at <http://www.reg.msu.edu/ROInfo/Calendar/Academic.asp> each semester for important dates regarding dropping and adding courses. For information regarding fees charged for late enrollment and the university's refund policy, visit <http://ctrl.msu.edu/studrec/OperationPolicies.htm#Refund>.

### REPEAT COURSES

A repeatable course is one in which a student has earned less than a 2.0 grade. Any course repeated for credit must be taken on the same grading system under which the course was taken the first time, except where standard requirements to the contrary must be satisfied in order to meet graduation requirements.

Whenever a course is repeated on a credit basis, the most recent grade replaces the previous grade in computing grade point averages; however, all entries remain a part of the student's permanent academic record. **A student may repeat no more than 20 semester credits.** If a student repeats the 21<sup>st</sup> credit, the student will be academically dismissed.

### WITHDRAWAL FROM THE UNIVERSITY

A criminal justice major who wishes to withdraw from the university should contact the Office of Student Affairs, 201 Berkey Hall, 509 E. Circle Drive in the College of Social Science. Students will be advised of the academic consequences of withdrawing and the method for applying for readmission. A "Voluntary Withdrawal" form must be completed and signed by the student.

Students may withdraw from the university through the 12<sup>th</sup> week of the semester. A student may withdraw before the middle of the semester without a grade reported. Always check <http://www.reg.msu.edu/ROInfo/Calendar/Academic.asp> for specific dates in the current university calendar.

## GRADING SYSTEMS

Michigan State University employs three different systems of grading in the undergraduate program: the numerical system, the Credit/No-Credit system and the Pass/No Grade system. Students must receive a minimal 2.0, or the grade will be reported as No Credit. The decision to enroll for a course on the Credit/No-Credit system must be communicated by the student to the Registrar's Office by the end of the 5<sup>th</sup> day of class (Enrollment in the CR-NC System, [Academic Programs](#)).

The numerical system consists of the following scale: 4.0; 3.5; 3.0; 2.5; 2.0; 1.5; 1.0; 0.0. All grades are final and may not be changed by re-examination or by the submission of additional work. All courses in a student's major must be on the numerical grading system (The Numerical System, [Academic Programs](#)). Courses taken in satisfaction of College and major requirements may not be taken on a Credit-No Credit basis.

## INCOMPLETE GRADES

An instructor may elect to issue an Incomplete ("I") grade if in compliance with University policy. Incompletes may be given only if:

1. The student has completed at least 80% of the semester satisfactorily but is unable to complete the class work and/or take the final examination because of illness or another compelling reason, and
2. The instructor judges the student can complete the required work without repeating the course.

**The required work must be complete and a grade reported to the Office of the Registrar no later than the middle of the student's next semester in attendance.** Required work should be completed at least one week in advance of the deadline date in order to give the instructor time to evaluate the student's completed work and issue a grade (Postponement of Grading, [Academic Programs](#)).

## CORRECTION OF GRADES

A student's grade may be changed only if the first grade is in error. The time limit for the correction of grades is 30 days after the start of the new semester. The Office of the Registrar reserves the right to audit student records and to correct them as necessary.

## ACADEMIC STANDING OF UNDERGRADUATE STUDENTS (ASUS)

Under this policy, all undergraduate students must have a cumulative grade point average of at least 2.0 to be considered in good academic standing. A student with a cumulative GPA of less than 2.0 will be placed on probation, final probation or will be recessed. For more information on this policy, see [Academic Programs](#).

## GUEST STUDENT STATUS AT ANOTHER INSTITUTION

MSU students may attend other educational institutions as Guest Students for short periods, either during the regular academic year or during a summer semester, for the purpose of earning credit for transfer to Michigan State University. To ensure that courses will apply toward the student's program, the student should contact a CJ advisor. Michigan State University students beyond sophomore standing may **not** earn credit at two-year institutions for transfer to Michigan State University.

Students wishing to attend another Michigan educational institution as a guest student need to complete the Michigan Uniform Undergraduate Guest Application form. Visit <http://www.reg.msu.edu/ROInfo/EnrReg/GuestStatus.asp> to generate an online Guest Application. An official transcript from the registrar of the school at which the courses were taken must be submitted to:

Office of Admissions  
250 Administration Building  
426 Auditorium Road  
Michigan State University  
East Lansing, MI 48824

Students wishing to attend non-Michigan educational institutions should obtain the necessary application form from the host institution. As many institutions have limitations and deadlines for guests, student should complete the application and submit it well in advance of the semester for which they are applying. **To ensure that courses will transfer to MSU, a Guest Course Approval Form must be completed.**

## **GUEST COURSE APPROVAL FORM**

To ensure classes taken at a non-Michigan educational institution will transfer to Michigan State University, a Guest Course Approval Form must be completed before a student enrolls in the course. This form is available at the Office of Student Affairs in the College of Social Science. Your advisor may have a limited supply as well.

An official transcript from the non-Michigan institution must be sent to the Office of the Registrar at Michigan State University after the student has completed and earned credit in the course. The course will be evaluated for Michigan State University course equivalencies before the credit can be posted to the student's academic records.

## **TRANSFER COURSE EQUIVALENCIES**

MSU students should always consult with their Criminal Justice academic advisor before enrolling in coursework offered at another institution to assure its applicability to graduation requirements. As a pre-advisor check on the transferability of courses, students can view Transfer MSU at [www.transfer.msu.edu](http://www.transfer.msu.edu). Once an MSU student reaches junior status (56 credits), no credits can be accepted from two-year institutions. Course content can still be accepted toward the 120 credit requirement. Only those credits earned for institutions accredited by one of the regional accrediting agencies will be considered for transfer. Regional accreditation does not automatically result in transferability of coursework. The various colleges and/or departments of the University determine individual course equivalency and transferability. When the coursework has been completed at an institution *outside the United States*, the institution must be an officially recognized tertiary institution. Final recognition and posting of transfer courses on the student's academic record will follow receipt of an official transcript of coursework sent from the previous institution(s) and the applicant's admission to the University. Transfer credit evaluations completed on your behalf prior to review of a final, official transcript are tentative and are to be used for advising purposes only.

## **CHANGING A MAJOR**

### **Freshmen and Sophomores**

Freshmen and sophomores initiate changes of major preference in the appropriate Undergraduate University Division Student Affairs Office: **Brody Engagement Center, 160 Brody Hall**, 241 W. Brody Rd, 353-3863, open academic year (Armstrong, Bailey, Brody, Bryan, Butterfield, Emmons and Rather Halls) **Holden Engagement Center, Holden Hall**, 234 Wilson Rd, 884-6680, open academic year (Case, Holden, Wilson and Wonders Halls) **Hubbard Engagement Center, C130 Hubbard**, 964 Hubbard Rd, 884-3501, open academic year (Akers, Fee, Holmes, Hubbard and McDonel Halls) **North Engagement Center, 200 Union Bldg**, 49 Abbot Rd, 884-4050, open academic year (Abbot, Mason, Phillips, Snyder, Campbell, Gilchrist, Mayo, Williams and Yakely) **River Trail Engagement Center, C101 McDonel Hall**, 817 E. Shaw Lane, 884-4080, open academic year (McDonel, Shaw, Owen, Van Hoosen)

Freshmen and Sophomores who are **NOT** members of a residential college may also submit a major change request online at <http://bit.ly/MSUMajorChange>.

Students enrolled in James Madison College, Lyman Briggs School or Residential College of the Arts and Humanities, regardless of class level, must initiate major changes in the Office of Student Affairs or the Dean's Office in their respective colleges.

### **Juniors and Seniors**

Juniors and seniors wishing to change their major from one degree college to another degree college (or within the same college) must initiate the change in the Assistant Dean's Office of the college in which the student is currently registered. If the change is approved, it will become effective at the beginning of the next term.

Students changing their major must meet the requirements for graduation given in the catalog current at the time the change is effective. Twenty credits must be completed while enrolled in the major in which the degree is to be earned.

## **FINAL EXAM**

No student is required to take more than two final examinations during any one day of finals week. Criminal Justice students who have three or more exams scheduled for the same day may take their class schedule to the Office of Student Affairs for the College of Social Science, 201 Berkey Hall, 509 E. Circle Drive, for assistance in arranging an alternative time for one of the three final exams.

## APPLICATION FOR READMISSION

Students who have not completed their academic programs may reenter the university in any of the three semesters (fall, spring or summer) in the twelve months immediately following their last registered term without having to file an *Application for Readmission*. Students who have been recessed or dismissed must contact the dean of their college regarding the readmission policy and application process.

Students who have not been enrolled during the last twelve months must file an *Application for Readmission*, which may be obtained from the Office of the Registrar, Hannah Administration Building, 426 Auditorium Road or completed online at <http://www.reg.msu.edu/ROInfo/EnrReg/ReadmissionProcedure.asp>.

Beginning Fall 2000, returning students who began their programs on the quarter system and who have not completed the General Education/Integrative Studies requirements will be held to the new university Integrative Studies course requirements. (See Integrative Study Requirements)

## APPLYING FOR GRADUATION

Applications for graduation should be submitted by the first week of the preceding semester the student anticipates completing degree requirements. The graduation application is available at [www.reg.msu.edu](http://www.reg.msu.edu) under the Graduation/Honors menu and is electronically submitted. Students who anticipate completing degree requirements during a summer session need to apply for summer graduation by the first week of the preceding spring semester. Students completing degree requirements during a summer session may participate in Spring Commencement but will not receive their degree until successful completion of their summer enrollment.

## TRANSFER STUDENTS

### POLICY REGARDING THE TRANSFER OF COURSES AND CREDITS

The School of Criminal Justice welcomes students who transfer from other institutions of higher learning. The School will accept transfer students with any declared major in their educational background, from any accredited institution, providing existing MSU admissions standards are met. Individuals coming from community or junior college criminal justice programs will find Michigan State University's upper level curriculum well suited to the continuation of their educational careers.

These guidelines are intended to facilitate the transfer of courses and credits to Michigan State University from other colleges and universities. It should also help to ease the transfer and maximize the retention of credits applicable toward the bachelor's degree at MSU's School of Criminal Justice. The guidelines are as follows:

1. Michigan State University will accept up to 60 semester credits (90 quarter credits) of coursework completed at a community or junior college in transfer or up to 90 semester credits from a four-year college or university. Regional accreditation does not automatically result in transferability of coursework. Only the credits earned at the institutions accredited by one of the regional accrediting agencies will be considered for transfer. When the coursework has been completed at the institutions outside the United States, the school must be recognized by MSU on an individual basis.
2. To ensure transferability of courses and credits from other educational institutions, students may check Transfer MSU at [www.transfer.msu.edu](http://www.transfer.msu.edu). Non-criminal justice transfer coursework is not evaluated by the School of Criminal Justice but is evaluated by the appropriate academic unit.
3. The School of Criminal Justice will evaluate criminal justice coursework taken at other institutions. **Effective Spring 2015, the School of Criminal Justice does not allow more than 12 CJ credits in transfer to apply toward the major.**
4. Effective Fall 2006, a minimum of 2.0 must be earned in each course in order for the credit to be transferred to MSU.
5. Final recognition and posting of transfer credits in the transfer student's academic record follows receipt of an official transcript of the coursework from previous institution(s) and admission to the University.

## TRANSFER COURSE EQUIVALENCIES

To ensure transferability of courses and credits from other educational institutions, students may check Transfer MSU at [www.transfer.msu.edu](http://www.transfer.msu.edu).

## **TRANSFER STUDENTS**

Michigan State University welcomes nearly 2,500 new students each year through the transfer process. Following are the guidelines and policies related to your transfer to MSU:

- Only the credits earned at the institutions accredited by one of the regional accrediting agencies will be considered for transfer. When the coursework has been completed at the institutions outside the United States, the school must be recognized by MSU on an individual basis.
- Regional accreditation does not automatically result in transferability of coursework. The various colleges and/or departments of the University determine course transferability.
- Final recognition and posting of transfer credits in the transfer student's academic record follows receipt of an official transcript of the coursework from your previous institution(s) and admission to the University.
- Effective Fall 2006, a minimum of 2.0 must be earned in each course in order for the credit to be transferred to MSU.
- Students transferring from two-year institutions such as community or junior colleges may be awarded a maximum of one-half the credits required for the bachelor's degree (usually 60 semester or 90 quarter credits).
- You are encouraged to contact your academic advisor or review Transfer MSU on the web at [www.transfer.msu.edu](http://www.transfer.msu.edu) routinely throughout your transfer process.

## **MSU STUDENTS**

In addition to the above limitations on course transferability, once a Michigan State University student reaches junior status (56 credits), no credits can be accepted from a two-year institution. Course content can be accepted toward the 120 credit requirement.

**SCHOOL OF CRIMINAL JUSTICE  
COLLEGE OF SOCIAL SCIENCE  
Description of Courses**

**CJ 110            3(3-0)            Introduction to Criminal Justice**

Fall, Spring, Summer

Description and analysis of agencies and processes involved in administration of justice in the United States.

**CJ 210            3(3-0)            Introduction to Forensic Science**

Fall

Recommended: A background in general chemistry and biology.

Techniques of the crime scene search. Collection and preservation of physical evidence. Class and individual scientific tests. Rules of evidence governing admissibility of physical evidence. Expert testimony.

**CJ 211            3(3-0)            Introduction to Gender and Environmental Issues**

Spring

Concept of gender. Overview of environment and habitat. Historical gender roles in environmental management. Gender-based theoretical perspectives. Case studies on developing and developed countries. Environmental management with emphasis on fisheries, wildlife and wetlands. Women environmental professionals.

**CJ220            3(3-0)            Criminology**

Fall, Spring, Summer

Interdepartmental with the Department of Sociology

Pre-req: CJ 110 or (SOC 100 or concurrently)

Open only to Criminal Justice or Sociology majors

Introduction to the socio-legal foundation of crime. Crime typology and measurement procedures. Theory and public policy. Societal responses to crime and criminals.

**CJ 235            3(3-0)            Investigation Procedures**

Fall

Recommended: CJ 275

Laws of evidence controlling investigative procedures. Crime scene concerns. Multi-agency investigation.

**CJ 275            3(3-0)            Criminal Procedure**

Fall, Spring

Pre-req: CJ 110

Administration of criminal law. Investigation, prosecution, adjudication and sentencing. Constitutional safeguards and legal controls on official action.

**CJ 292            3(3-0)            Methods of Criminal Justice Research**

Fall, Spring

Pre-req: (STT 200 or STT 201 or concurrently) and (CJ 220 or concurrently)

Open only to Criminal Justice majors – Not open to freshmen

Logic, design, analysis and ethical principles in Criminal Justice research. Indicators of crime and its control.

**CJ 294            3(2-2)            Leadership and Professional Development in Criminal Justice**

Fall, Spring

Open only to freshmen and sophomore Criminal Justice majors

Career planning and professional development. Leadership principles and theory, as related to the field of criminal justice.

NOTE: Leadership/Prof. Dev. In CJ (CJ 294) credits count toward your **general** electives, not your CJ electives.

**CJ 335            3(3-0)            Policing**

Fall, Spring

Pre-req: CJ 292 or concurrently

Open only to Junior and Senior Criminal Justice majors

Roles, responsibilities, issues and trends pertinent to contemporary law enforcement organizations in contemporary society.

**CJ 355            3(3-0)            Juvenile Justice**

Fall, Spring

Pre-req: CJ 292 or concurrently

Open only to Junior and Senior Criminal Justice majors

The juvenile justice system and law. Theories of juvenile delinquency and deviance. Sociological, psychological and anthropological perspectives.

**CJ 365            3(3-0)            Corrections**

Fall, Spring

Pre-req: CJ 292 or concurrently

Open only to Junior and Senior Criminal Justice majors

Historical and contemporary views of offender management and treatment. Corrections system operation. Effects of institutionalization. Alternatives to incarceration.

**CJ 385            3(3-0)            Private Security**

Fall

Pre-req: CJ 292 or concurrently

Open only to Junior and Senior Criminal Justice majors

Relationships of private protection services with public law enforcement. Individuals, businesses and governments providing prevention, protection, investigation and disaster recovery services. Protection of persons, property and information.

**CJ 400            (V)            Honors Study**

Fall, Spring, Summer

1 to 3 credits. May enroll for a maximum of 6 credits

Open only to Honors College Seniors w/approval of school

Faculty-supervised group or individual study dealing with some phase of the Criminal Justice system.

**CJ 422            3(3-0)            Comparative and Historical Criminal Justice**

Fall of odd years

Pre-req: CJ 110

Open only to Junior and Senior Criminal Justice majors

Comparative study of criminal justice systems. Theories, types and effects of intervention.

**CJ 424W          3(3-0)            Crime, Mass Media and Society**

Spring of even years

Open only to Senior Criminal Justice majors

Representation of crime and criminal justice in the media. Relationship between media and criminal justice organizations. Images of crime, criminal justice and trafficking. Media effects on criminal justice policy.

**CJ 425            3(3-0)            Women and Criminal Justice**

Spring of even years

Interdepartmental with the Department of Women's Studies

Pre-req: CJ 110

Recommended: CJ 220 or WS 201

Open only to Juniors and Seniors

Theories on women's victimization and criminality. Women's experiences as victims, offenders and criminal justice employees. Laws and their effect on the rights of women in the criminal justice system.

**CJ 426W 3(3-0) Violence Against Women**

Spring

Pre-req: Tier I writing course

Open only to Junior and Senior Criminal Justice majors

Intimate partner violence, rape and stalking. Theoretical causes of violence against women and factors commonly associated with it. Physical, mental and legal consequences, institutional responses and prevention efforts.

**CJ 427W 3(3-0) Criminology and Public Policy**

Fall

Pre-req: CJ 220 and CJ 292, Tier I writing course

Open only to Juniors and Seniors

Advanced study of criminological theory. Examination of policies implied by different theories of crime. Evaluation of crime control policies.

**CJ 429 3(3-0) Topics in CyberSecurity**

Fall

Pre-req: CSE 101 or CSE 131 or CSE 231

Open only to Juniors, Seniors or Graduate Students

Technical, legal, criminal, medical business and communications aspects of CyberSecurity.

**CJ 430W 3(3-0) Advanced Seminar in Policing**

Fall

Pre-req: CJ 335, Tier I writing course

Open only to Juniors/Seniors

Advanced issues in policing. Police strategies and evaluation. Behavioral determinants of policing. Socialization and culture of police. Police coercion. Police deviance.

**CJ 432 3(3-0) Community Policing**

Spring

Recommended: CJ 335

Open only to Junior and Senior Criminal Justice majors

Community policing philosophy, applications, issues and contemporary research. Community policing models.

**CJ 433 3(3-0) Law Enforcement Intelligence Operations**

Spring

Recommended: CJ 335

Open only to Junior and Senior Criminal Justice majors

Law enforcement intelligence as an analytic tool for case development and resource allocation. Historical, ethical, legal and operational issues affecting current practice.

**CJ 434 3(3-0) Police Administration**

Fall

Recommended: CJ 335

Open only to Senior Criminal Justice majors

Organizational theory, leadership, communications and labor relations in police administration. Historical and legal perspectives.

**CJ 439 3(3-0) Homeland Security**

Spring

Pre-req: CJ 110

Open to Juniors and Seniors. Approval of the department.

Definition of terrorism and terrorist groups. Fundamental principles of emergency management and homeland security. Historical perspectives and modern threats. Public health and environmental protection. Private sector role and impacts. Security vs. civil liberties. Science, technology and research issues.

**CJ 445W 3(3-0) Cyber-Crime and Cyber-Security**

Fall

Pre-req: CJ 385 and completion of Tier I writing requirement

Open only to Senior Criminal Justice majors

Internet crimes, problems and procedures for cyber-security.

**CJ 465W 3(3-0) Critical Issues in Corrections**

Spring

Pre-req: CJ 365, Tier I writing course

Open only to Junior and Senior Criminal Justice majors

Advanced topics in corrections. Probation and parole. Community corrections. Recidivism and reentry. Evolution and punishment. Comparative systems of confinement.

**CJ 466 3(3-0) Corrections Organizations and Systems**

Fall

Pre-req: CJ 355 or CJ 365

Open only to Senior Criminal Justice majors

Management of correctional organizations. Interactions between correctional organizations and their political and cultural environments.

**CJ 471 3(3-0) Law of Corrections**

Fall of odd years

Recommended: CJ 275

Open only to Junior and Senior Criminal Justice majors

Constitutional limitations and the impact of law on correctional practice. Due process, prisoner's rights and parole and probation.

**CJ 473 3(3-0) Comparative Constitutional Law**

Spring

Pre-req: CJ 275

Comparative constitutional law. Courts with constitutional jurisdiction. Allocation of constitutional powers. Relationship among levels of government. Individual constitutional rights.

**CJ 474 3(3-0) Law and Criminal Justice Policy**

Spring

Recommended: CJ 275

Open only to Junior and Senior Criminal Justice majors or Interdisciplinary Studies in Social Science majors

Impact of law on police practices, court processes and corrections institutions and programs. Development, implementation and evaluation of judicial policies.

**CJ 485W 3(3-0) Critical Issues in Private Security**

Spring

Pre-req: CJ 385, Tier I writing course

Open only to Junior and Senior Criminal Justice majors.

Advanced topics in private security. Planning and administering. Organizing and staffing. Human relations. Management styles. Media relations.

**CJ 490 (V) Independent Study**

Fall, Spring, Summer

1 to 3 credits (may re-enroll for a maximum of 6 credits)

Pre-req: CJ 335, CJ 355, CJ 365 or CJ 385

Open only to Junior and Senior Criminal Justice majors. Approval of the department

Individual study in fields of criminal justice, under direct supervision of a faculty member.

**CJ 491** (V) **Topics in Criminal Justice**  
Fall, Spring 1 to 4 credits (may re-enroll for a maximum of 10 credits)  
Pre-req: CJ 292  
Open only to Junior and Senior Criminal Justice majors. Approval of the department  
Special issues in Criminal Justice.

**CJ 494** (V) **Criminal Justice Practicum**  
Fall, Spring, Summer 3 to 12 credits (may re-enroll for a maximum of 12 credits)  
Pre-req: CJ 335, CJ 355, CJ 365 or CJ 385  
Open only to Junior and Senior Criminal Justice majors. Approval of the department  
Observation, participation, and study in selected criminal justice agencies.  
NOTE: Criminal Justice internship (CJ 494) credits count toward your **general** electives, not your CJ electives.

## FACULTY

### PROFESSOR

### Joined MSU

Carter, David L.	PhD	1980	Sam Houston State University	1985
Chermak, Steve M.	PhD	1993	State University of New York/Albany	2005
Finn, Mary A.	PhD	1989	State University of New York/Albany	2015
Foran, David R.	PhD	1987	University of Michigan	2002
Holt, Thomas	PhD	2005	University of Missouri-St. Louis	2009
Hudzik, John	PhD	1971	Michigan State University	1977
Kutnjak Ivkovich, Sanja	PhD/JD	1995	University of Delaware	2007
Maxwell, Christopher D.	PhD	1998	Rutgers University	1998
McGarrell, Edmund F.	PhD	1986	State University of New York/Albany	2001
Morash, Merry A.	PhD	1978	University of Maryland	1980
Nalla, Mahesh K.	PhD	1988	State University of New York/Albany	1992
Smith, Christopher E.	PhD/JD	1988	University of Connecticut	1994
Wilson, Jeremy	PhD	2002	Ohio State University	2008

### ASSOCIATE PROFESSOR

Cobbina, Jennifer	PhD	2009	University of Missouri-St. Louis	2009
Corley, Charles J.	PhD	1986	Bowling Green State University	1990
DeJong, Christina	PhD	1994	University of Maryland	1994
Dow, Steven B.	PhD/JD	1999	University of Michigan	1979
Gibbs, Carole E.	PhD	2006	University of Maryland, College Park	2006
Maxwell, Sheila R.	PhD	1994	Rutgers University	1994
Melde, Christopher E.	PhD	2007	University of Missouri-St. Louis	2007
Smith, Ruth J.	PhD	2003	University of Strathclyde	2005
Wolfe, Scott	PhD	2012	Arizona State University	2017
Zeoli, April	PhD	2007	Johns Hopkins School of Public Health	2008

### ASSISTANT PROFESSOR

Cavanagh, Caitlin	PhD	2016	University of California Irvine	2016
Hamm, Joseph	PhD	2014	University of Nebraska-Lincoln	2014
Kennedy, Jay	PhD	2014	University of Cincinnati	2014
Zwickle, Adam	PhD	2014	Ohio State University	2014

### ACADEMIC ADVISOR

Homberg, Timothy	MA	2002	Michigan State University	1998
Kolar, Barbara	MA	1996	Michigan State University	1997
Tauqi, Sara	MA	2016	Michigan State University	2015