

# THE SCHOOL OF CRIMINAL JUSTICE

557 Baker Hall | 655 Auditorium Road | 517-355-2197 | <http://cj.msu.edu/>

## ACADEMIC PLANNING GUIDE Bachelor of Arts Program in Criminal Justice

Welcome to the School of Criminal Justice! We, the advisors and faculty, are eager to assist you in any way so please seek us out. This guide is designed to help you with academic planning.

By declaring Criminal Justice as your major, you have taken an important step in achieving your future goals. The Criminal Justice degree completion requirements include a structured set of courses required by the University, the College of Social Science and Criminal Justice. Our students typically have significant flexibility to customize their academic experience due to a generous number of elective credits available within the degree structure. CJ students engage in internships, study abroad, volunteering, clubs and professional associations, and research.

The best way to manage your academic and career plan is to meet regularly with an advisor! We recommend connecting with your academic advisor each semester. Regular interaction with your advisor is the best way to stay on track. To schedule an appointment, visit the website at [msu.campus.eab.com](http://msu.campus.eab.com). You will need your MSU email ID and password.

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Stay current with class information, events, services, employment and internship opportunities by connecting with our email, social media and university resources right away. We recommend:

### *CJ Listserv*

Subscribe by sending an email to: [listserv@h-net.msu.edu](mailto:listserv@h-net.msu.edu)  
Leave the subject line blank and write the following in the text:  
Sub(space)CJ-student(space)your name

### *CJ Facebook*

[www.facebook.com/MSUCJadvising](http://www.facebook.com/MSUCJadvising)

### *CJ Twitter*

[twitter.com/MSUCJAdvising](https://twitter.com/MSUCJAdvising)

### *Stu Info*

<https://stuinfo.msu.edu/Menu.Asp>

Check your financial aid, refunds, grades, holds, enrollment by term and subject and enrollment appointments.

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# BACHELOR OF ARTS DEGREE WITH A MAJOR IN CRIMINAL JUSTICE

## UNIVERSITY REQUIREMENTS – 31 credits

### I. University Writing Requirements – 4 credits

- A. Complete a 4-credit Tier I writing course from the Department of Writing, Rhetoric and American Culture (WRA).
  1. Students who place in the Developmental Level Writing Course (WRA 1004 and WRA 0102) must complete that course and the Tier I writing course.
  2. Students who score 3 on the Advanced Placement Test may waive the Tier I course. Students who score 4 or 5 will receive credit for the Tier I course.
  3. Students who complete the Tier I writing course with a grade of 0.0 must repeat the course.

**\*The University's Tier II writing requirement is completed the student's senior year with one of the following approved criminal justice writing courses: CJ 424W, CJ 426W, CJ 427W, CJ 430W, CJ 445W, CJ 465W or CJ 485W.**

### II. Integrative Studies Requirement – 24 credits

- A. Eight (8) credits of Integrative Studies in Arts and Humanities\*\*
  1. IAH 201-210 (4 credits) Prerequisite – WRA (Tier I writing requirement) with at least a 1.0
  2. A second IAH course, 211 or higher (4 credits) Prerequisite – IAH 201-210
- B. Eight (8) credits of Integrative Studies in Natural Science
  1. One ISB course (3 credits)
  2. One ISP course (3 credits)
  3. One ISB or ISP lab (2 credits)

Some colleges, departments and schools allow students in their programs to complete an approved alternative track in natural science. These alternatives are stated in the college, department and school requirements. Students who change majors from a program with an approval alternative to a program without an alternative will be given credit for the completed portion of the alternative.

- C. Eight (8) credits of Integrative Studies in Social, Behavioral and Economic Sciences \*\*
  1. One 200 level ISS course (4 credits)
  2. One 300 level ISS course (4 credits) Prerequisite – ISS 200 level course

\*\* IAH/ISS distribution requirement: One I course and one N course or one I or N and a D course.

### III. University Mathematics Requirement – 3 credits (minimum)

Students may fulfill the university mathematics requirements by either:

- A. Receiving an official MSU placement test score of 19 or better on the **proctored** AOP exam – **OR** –
- B. Completing the following at MSU or receiving transfer credit for:
  1. A total of one course:  
With at least one course from LB 118; MTH 110; MTH 116

**OR**

2. A total of two courses:  
With at least one course from MTH 103; MTH 103 WAIVE  
**AND** at least one course from MTH 112; MTH 114; MTH 124; MTH 132; MTH 152H, MTH 201; STT 200;  
STT 201

**\*PLEASE NOTE THAT CRIMINAL JUSTICE MAJORS ARE REQUIRED TO TAKE STT 200 OR STT 201.**

## COLLEGE OF SOCIAL SCIENCE REQUIREMENTS – 24 credits

### A. Experiential Learning Requirement

The experiential learning requirement may be met by completing a 3 – 4 credit experiential learning course, and is designed to ensure that each undergraduate student will have the opportunity to enhance problem-solving and integrative reasoning skills through practice outside of the traditional classroom learning environment. Other options include study abroad, study away, internships, service learning and civic engagement experiences, undergraduate research, including, in appropriate cases, honors theses and entrepreneurship experiences. Meet with your advisor to explore the options.

Examples of experiences that will satisfy this requirement –

CJ 494	Criminal Justice Practicum	Variable Credit
CJ 490	Independent Study (Must be approved by advisor)	Variable Credit
SSC 199	Community Engagement: Act Locally, Think Globally	3
SSC 493	Social Science Internship	Variable credit

### B. Completion of an Interdisciplinary Minor <http://socialscience.msu.edu/students/overview/curriculum/>

Complete a minimum of 15 credits in one interdisciplinary minor from a list of minors approved by the College of Social Science. Approved minors effective Fall 2017 for this requirement include:

African Studies	(7742)
Asian Studies	(7743)
The City: Environment, Design and Society	(7762)
Law, Justice and Public Policy	(7761)
Leadership of Organizations	(7755)
Human Behavior and Social Services	(7767)
Youth and Society	(7763)
Environment and Health	(7769)
International Development	(7768)

Other Interdisciplinary Minors can meet this requirement if approved by the College of Social Science. Meet with your advisor to explore the options.

### C. Science, Technology, Engineering & Mathematics (STEM) courses totaling at least six (6) semester credits.

Courses from the following departments apply toward the six (6) credits required:\*

AST	Astronomy	BMB	Biochemistry	BS	Biology
CEM	Chemistry	CMB	Cell & Molecular Biology	ENT	Entomology
GLG	Geology	MTH	Mathematics**	MIC	Microbiology
MMG	Microbio & Molecular Genetics	PHY	Physics	PLB	Plant Biology
PSL	Physiology	STT	Statistics	ZOL	Zoology

Approved additional selections for the STEM requirement:

ANP 206	(3)	Introduction to Physical Anthropology
CSE 101	(3)	Computing Concepts and Competencies
GEO 203	(3)	Introduction to Meteorology

GEO 206	(3)	Physical Geography
GEO 206L	(1)	Physical Geography Lab
HNF 150	(3)	Introduction to Human Nutrition
HST 250	(3)	History and Technology of the Digital Age

\*The following courses may NOT be used to meet this requirement: MTH 1825, MTH 100E & MTH 290.

\*\*The mathematics or statistics course taken in fulfillment of the University Mathematics Graduation Requirement may NOT also apply to the college requirement in STEM.

#### D. College Credit Distribution Requirements

1. A minimum of 30 semester credits at the 300 level or above.
2. A maximum of 12 semester credits of independent study\* may be applied toward degree requirements (see #4).
3. A maximum of 12 semester credits of internships and field experience credits may be applied toward the degree requirements (see #4).
4. The total of independent study, internship and field experience credits may not exceed 20 credits.

*Courses taken to satisfy college and/or major requirements may NOT be taken under the Credit/NoCredit status.*

*\*A maximum of 6 credits may be earned in CJ 490.*

## CRIMINAL JUSTICE MAJOR REQUIREMENTS – 30 credits (Effective Fall 2006)

The following courses in the School of Criminal Justice (30 credits):

A. All of the following **Foundational Courses** (12 credits)

CJ 110	Introduction to Criminal Justice	3
CJ 220	Criminology	3
CJ 275	Criminal Procedure	3
CJ 292	Methods of Criminal Justice Research	3

B. Two **Core Courses** from the following (6 credits):

CJ 335	Policing	3
CJ 355	Juvenile Justice	3
CJ 365	Corrections	3
CJ 385	Private Security	3

C. Four **Content Courses** from the following (12 credits):

*At least three courses must be at the 400-level, one of those 400-level courses must be a Tier II writing. An additional 300-level course not used in requirement B may apply to requirement C.*

CJ 210	Introduction to Forensic Science	3
CJ 235	Investigation Procedures	3
CJ 400H	Honors Study (3 credits)	3
CJ 422	Comparative and Historical Criminal Justice	3
CJ 424	Crime, Mass Media and Society (W)	3
CJ 425	Women and Criminal Justice	3
CJ 426	Violence Against Women (W)	3
CJ 427	Criminology and Public Policy (W)	3
CJ 429	Interdisciplinary Topics in CyberSecurity	3
CJ 430	Advanced Seminar in Policing (W)	3
CJ 432	Community Policing	3
CJ 433	Law Enforcement Intelligence Operations	3
CJ 434	Police Administration	3
CJ 439	Homeland Security	3
CJ 445	Cyber-Crime and Cyber-Security (W)	3
CJ 465	Critical Issues in Corrections (W)	3
CJ 466	Correctional Organizations and Systems	3
CJ 471	Law of Corrections	3
CJ 473	Comparative Constitutional Law	3
CJ 474	Law and Criminal Justice Policy	3
CJ 485	Critical Issues in Private Security (W)	3
CJ 490	Independent Study (3 credits)	3
CJ 491	Topics in Criminal Justice (3 credits)	3

**Note:** Leadership & Professional Development in CJ (CJ 294) and CJ Practicum (CJ 494) will not count toward major requirements.

## GENERAL ELECTIVE REQUIREMENTS – to reach 120 to 123 credits overall (150/153 for second bachelor degree)

Complete additional credits in courses of the student's choice in any area, including any course work above and beyond requirements.

## CRIMINAL JUSTICE COURSE DESCRIPTIONS

### **CJ 110            3(3-0)            Introduction to Criminal Justice**

Fall, Spring, Summer

Description and analysis of agencies and processes involved in administration of justice in the United States.

### **CJ 210            3(3-0)            Introduction to Forensic Science**

Fall

Recommended: A background in general chemistry and biology.

Techniques of the crime scene search. Collection and preservation of physical evidence. Class and individual scientific tests. Rules of evidence governing admissibility of physical evidence. Expert testimony.

### **CJ 211            3(3-0)            Introduction to Gender and Environmental Issues**

Spring

Concept of gender. Overview of environment and habitat. Historical gender roles in environmental management. Gender-based theoretical perspectives. Case studies on developing and developed countries. Environmental management with emphasis on fisheries, wildlife and wetlands. Women environmental professionals.

### **CJ220            3(3-0)            Criminology**

Fall, Spring, Summer

Interdepartmental with the Department of Sociology

Pre-req: CJ 110 or (SOC 100 or concurrently), Open only to Criminal Justice or Sociology majors

Introduction to the socio-legal foundation of crime. Crime typology and measurement procedures. Theory and public policy. Societal responses to crime and criminals.

### **CJ 235            3(3-0)            Investigation Procedures**

Fall

Recommended: CJ 275

Laws of evidence controlling investigative procedures. Crime scene concerns. Multi-agency investigation.

### **CJ 275            3(3-0)            Criminal Procedure**

Fall, Spring

Pre-req: CJ 110

Administration of criminal law. Investigation, prosecution, adjudication and sentencing. Constitutional safeguards and legal controls on official action.

### **CJ 292            3(3-0)            Methods of Criminal Justice Research**

Fall, Spring

Pre-req: (STT 200 or STT 201 or concurrently) & (CJ 220 or concurrently)

Open only to Criminal Justice majors – Not open to freshmen

Logic, design, analysis and ethical principles in Criminal Justice research. Indicators of crime and its control.

### **CJ 294            3(2-2)            Leadership and Professional Development in Criminal Justice**

Fall, Spring

Open only to freshmen and sophomore Criminal Justice majors

Career planning and professional development. Leadership principles and theory, as related to the field of criminal justice.

NOTE: Leadership/Prof. Dev. In CJ (CJ 294) credits count toward your **general** electives, not your CJ electives.

### **CJ 335            3(3-0)            Policing**

Fall, Spring

Pre-req: CJ 292 or concurrently, Open only to Junior and Senior Criminal Justice majors

Roles, responsibilities, issues and trends pertinent to contemporary law enforcement organizations in contemporary society.

- CJ 355**            **3(3-0)**            **Juvenile Justice**  
 Fall, Spring  
 Pre-req: CJ 292 or concurrently, Open only to Junior and Senior Criminal Justice majors  
 The juvenile justice system and law. Theories of juvenile delinquency and deviance. Sociological, psychological and anthropological perspectives.
- CJ 365**            **3(3-0)**            **Corrections**  
 Fall, Spring  
 Pre-req: CJ 292 or concurrently, Open only to Junior and Senior Criminal Justice majors  
 Historical and contemporary views of offender management and treatment. Corrections system operation. Effects of institutionalization. Alternatives to incarceration.
- CJ 385**            **3(3-0)**            **Private Security**  
 Fall  
 Pre-req: CJ 292 or concurrently, Open only to Junior and Senior Criminal Justice majors  
 Relationships of private protection services with public law enforcement. Individuals, businesses and governments providing prevention, protection, investigation and disaster recovery services. Protection of persons, property and information.
- CJ 400**            **(V)**                **Honors Study**  
 Fall, Spring, Summer            1 to 3 credits. May enroll for a maximum of 6 credits  
 Open only to Honors College Seniors w/approval of school  
 Faculty-supervised group or individual study dealing with some phase of the Criminal Justice system.
- CJ 422**            **3(3-0)**            **Comparative and Historical Criminal Justice**  
 Fall of odd years  
 Pre-req: CJ 110, Open only to Junior and Senior Criminal Justice majors  
 Comparative study of criminal justice systems. Theories, types and effects of intervention.
- CJ 424W**        **3(3-0)**            **Crime, Mass Media and Society**  
 Spring of even years  
 Open only to Senior Criminal Justice majors  
 Representation of crime and criminal justice in the media. Relationship between media and criminal justice organizations. Images of crime, criminal justice and trafficking. Media effects on criminal justice policy.
- CJ 425**            **3(3-0)**            **Women and Criminal Justice**  
 Spring of even years            Interdepartmental with the Department of Women's Studies  
 Pre-req: CJ 110, Recommended: CJ 220 or WS 201, Open only to Juniors and Seniors  
 Theories on women's victimization and criminality. Women's experiences as victims, offenders and criminal justice employees. Laws and their effect on the rights of women in the criminal justice system.
- CJ 426W**        **3(3-0)**            **Violence Against Women**  
 Spring  
 Pre-req: Tier I writing course, Open only to Junior and Senior Criminal Justice majors  
 Intimate partner violence, rape and stalking. Theoretical causes of violence against women and factors commonly associated with it. Physical, mental and legal consequences, institutional responses and prevention efforts.
- CJ 427W**        **3(3-0)**            **Criminology and Public Policy**  
 Fall  
 Pre-req: CJ 220 and CJ 292, Tier I writing course, Open only to Juniors and Seniors  
 Advanced study of criminological theory. Examination of policies implied by different theories of crime. Evaluation of crime control policies.



- CJ 429**            **3(3-0)**            **Topics in CyberSecurity**  
 Fall  
 Pre-req: CSE 101 or CSE 131 or CSE 231, Open only to Juniors, Seniors or Graduate Students  
 Technical, legal, criminal, medical business and communications aspects of CyberSecurity.
- CJ 430W**            **3(3-0)**            **Advanced Seminar in Policing**  
 Fall  
 Pre-req: CJ 335, Tier I writing course, Open only to Juniors/Seniors  
 Advanced issues in policing. Police strategies and evaluation. Behavioral determinants of policing. Socialization and culture of police. Police coercion. Police deviance.
- CJ 432**            **3(3-0)**            **Community Policing**  
 Spring  
 Recommended: CJ 335, Open only to Junior and Senior Criminal Justice majors  
 Community policing philosophy, applications, issues and contemporary research. Community policing models.
- CJ 433**            **3(3-0)**            **Law Enforcement Intelligence Operations**  
 Spring  
 Recommended: CJ 335, Open only to Junior and Senior Criminal Justice majors  
 Law enforcement intelligence as an analytic tool for case development and resource allocation. Historical, ethical, legal and operational issues affecting current practice.
- CJ 434**            **3(3-0)**            **Police Administration**  
 Fall  
 Recommended: CJ 335, Open only to Senior Criminal Justice majors  
 Organizational theory, leadership, communications and labor relations in police administration. Historical and legal perspectives.
- CJ 439**            **3(3-0)**            **Homeland Security**  
 Spring  
 Pre-req: CJ 110, Open to Juniors and Seniors. Approval of the department.  
 Definition of terrorism and terrorist groups. Fundamental principles of emergency management and homeland security. Historical perspectives and modern threats. Public health and environmental protection. Private sector role and impacts. Security vs. civil liberties. Science, technology and research issues.
- CJ 445W**            **3(3-0)**            **Cyber-Crime and Cyber-Security**  
 Fall  
 Pre-req: CJ 385 and completion of Tier I writing requirement, Open only to Senior Criminal Justice majors  
 Internet crimes, problems and procedures for cyber-security.
- CJ 465W**            **3(3-0)**            **Critical Issues in Corrections**  
 Spring  
 Pre-req: CJ 365, Tier I writing course, Open only to Junior and Senior Criminal Justice majors  
 Advanced topics in corrections. Probation and parole. Community corrections. Recidivism and reentry. Evolution and punishment. Comparative systems of confinement.
- CJ 466**            **3(3-0)**            **Corrections Organizations and Systems**  
 Fall  
 Pre-req: CJ 355 or CJ 365, Open only to Senior Criminal Justice majors  
 Management of correctional organizations. Interactions between correctional organizations and their political and cultural environments.
- CJ 471**            **3(3-0)**            **Law of Corrections**  
 Fall of odd years  
 Recommended: CJ 275, Open only to Junior and Senior Criminal Justice majors  
 Constitutional limitations and the impact of law on correctional practice. Due process, prisoner's rights and parole and probation.

**CJ 473            3(3-0)            Comparative Constitutional Law**

Spring

Pre-req: CJ 275

Comparative constitutional law. Courts with constitutional jurisdiction. Allocation of constitutional powers. Relationship among levels of government. Individual constitutional rights.

**CJ 474            3(3-0)            Law and Criminal Justice Policy**

Spring

Recommended: CJ 275, Open only to Junior and Senior CJ majors or Interdisciplinary Studies in Social Science majors

Impact of law on police practices, court processes and corrections institutions and programs. Development, implementation and evaluation of judicial policies.

**CJ 485W         3(3-0)            Critical Issues in Private Security**

Spring

Pre-req: CJ 385, Tier I writing course, Open only to Junior and Senior Criminal Justice majors.

Advanced topics in private security. Planning and administering. Organizing and staffing. Human relations. Management styles. Media relations.

**CJ 490            (V)                Independent Study**

Fall, Spring, Summer

1 to 3 credits (may re-enroll for a maximum of 6 credits)

Pre-req: CJ 335, CJ 355, CJ 365 or CJ 385, Open only to Junior and Senior Criminal Justice majors. Approval of the department

Individual study in fields of criminal justice, under direct supervision of a faculty member.

**CJ 491            (V)                Topics in Criminal Justice**

Fall, Spring

1 to 4 credits (may re-enroll for a maximum of 10 credits)

Pre-req: CJ 292, Open only to Junior and Senior Criminal Justice majors. Approval of the department

Special issues in Criminal Justice.

**CJ 494            (V)                Criminal Justice Practicum**

Fall, Spring, Summer

3 to 12 credits (may re-enroll for a maximum of 12 credits)

Pre-req: CJ 335, CJ 355, CJ 365 or CJ 385, Open only to Junior and Senior Criminal Justice majors. Approval of the department.

Observation, participation, and study in selected criminal justice agencies.

*NOTE: Criminal Justice internship (CJ 494) credits count toward your **general** electives, not your CJ electives.*

## UNDERGRADUATE MINORS

You may wish to pursue a minor (in addition to the required interdisciplinary minor) to complement your degree program.

CJ students have approximately 35 general elective credits. Minors require approximately 18 – 23 credits to complete. For more information, visit [www.reg.msu.edu](http://www.reg.msu.edu) and select “Academic Programs” from quick links menu.

### **MINORS**

Minor in Actuarial Science	Minor in Hospitality Business Real Estate Investment Mgmt.
Minor in African American & African Studies	Minor in Information and Communication Technology
Minor in African Studies	Minor in Information Technology
Minor in Agribusiness Management	Minor in International Agriculture
Minor in Agronomy	Minor in International Business
Minor in American Indian Studies	Minor in Italian
Minor in Anthropology	Minor in Japanese
Minor in Arabic	Minor in Jazz Studies
Minor in Art History and Visual Culture	Minor in Jewish Studies
Minor in Arts and Cultural Management	Minor in Korean
Minor in Asian Pacific American Studies	Minor in Latin American and Caribbean Studies
Minor in Asian Studies	Minor in Leadership in Integrated Learning
Minor in Beverage Science and Technology	Minor in Lesbian, Gay, Bisexual, Transgender, etc. Studies
Minor in Bioethics, Humanities and Society	Minor in Linguistics
Minor in Chicano/Latino Studies	Minor in Marine Ecosystem Management
Minor in Chinese	Minor in Materials Science and Engineering
Minor in Coaching	Minor in Mathematics
Minor in Cognitive Science	Minor in Museum Studies
Minor in Communicative Sciences and Disorders	Minor in Music
Minor in Computer Science	Minor in Musical Theatre
Minor in Conservation, Rec. and Environmental Enforcement	Minor in Muslim Studies
Minor in Dance	Minor in Nutritional Sciences
Minor in Defense Studies and Leadership	Minor in Peace and Justice Studies
Minor in Digital Humanities	Minor in Pharmacology and Toxicology
Minor in Documentary Production	Minor in Philosophy
Minor in Economics	Minor in Philosophy and Law
Minor in Educational Studies	Minor in Piano Pedagogy
Minor in Entomology	Minor in Plant, Animal and Microbial Biotechnology
Minor in Entrepreneurship and Innovation	Minor in Political Economy
Minor in Environmental and Sustainability Studies	Minor in Portuguese
Minor in Environmental Economics	Minor in Public Relations
Minor in Fiction Filmmaking	Minor in Religion in the Americas
Minor in Film Studies	Minor in Religious Studies
Minor in Food Industry Management	Minor in Retail Management
Minor in Food Processing and Technology	Minor in Russian
Minor in French	Minor in Russian and Eurasian Studies
Minor in Game Design and Development	Minor in Sales Leadership
Minor in Geographic Information Science	Minor in Science, Technology, Environment & Pub Policy
Minor in Geography	Minor in Security Management
Minor in German	Minor in Sociology
Minor in Global Public Health and Epidemiology	Minor in Spanish
Minor in Global Studies in Social Science	Minor in Sustainable Agriculture and Food Systems
Minor in Global Studies in the Arts and Humanities	Minor in Sustainable Natural Resource Recreation Mgmt
Minor in Graphic Design	Minor in Teaching English to Speakers of Other Languages
Minor in Health Promotion	Minor in Technology Systems Management
Minor in History, Philosophy and Sociology of Science	Minor in Theatre
Minor in Horticulture	Minor in Western European Studies
	Minor in Women’s and Gender Studies

## REQUIREMENTS FOR THE MINOR IN SECURITY MANAGEMENT

The complexities of modern society have combined to generate a variety of threats to business organizations, information networks, government installations and operations, and individuals. The Minor in Security Management is designed for students who are interested in private and government security.

*Note: The Security Management minor does not fulfill the College of Social Science requirement of an Interdisciplinary Minor.*

**ALL** of the following courses (12 credits):

ACC 230	Survey of Accounting Concepts	3
CJ 235	Investigative Procedures	3
CJ 385	Private Security	3
CJ 485W	Critical Issues in Private Security (W)	3

**ONE** of the following courses (3 credits):

CJ 429	Interdisciplinary Topics in Cyber Security	3
CJ 445	Cyber-Crime and Cyber-Security (W)	3

**ONE** of the following courses (3 credits):

CSE 101	Computing Concepts and Competencies	3
FI 320	Introduction to Finance	3
MGT 325	Management Skills and Processes	3
MKT 327	Introduction to Marketing	3

## OPPORTUNITIES & RESOURCES

*Study Abroad:* Specific CJ opportunities in Australia, Caribbean and Madagascar, and programs world-wide where you can meet the experiential learning requirement and gain a variety of course credit. Please explore at <http://studyabroad.isp.msu.edu/>.

*Study Away:* Check out our most popular program – Washington, D.C. (great experience, particularly if you are interested in careers within the federal government), <http://www.socialscience.msu.edu/students/experiential-learning/study-away/>.

*Research Opportunities:* Venture is a database of undergraduate research, scholarship and creative opportunities available to MSU undergraduates. Explore the possibilities, <https://www.venture.msu.edu/>.

*Center for Service Learning & Civic Engagement:* Gain experience, build professional skills and support community needs by participating in one of more than 500 positions, <https://servicelearning.msu.edu/>.

*Criminal Justice Internships:* Work with practitioners in the field and enhance your total academic experience through a planned program of observation, study and participation in a selected criminal justice agency. Contact the Internship Coordinator, Tim Homberg at [hombergt@msu.edu](mailto:hombergt@msu.edu).

*Criminal Justice Scholarships:* Check out the variety of scholarships available just for CJ undergraduates, <http://cj.msu.edu/undergraduate-information/scholarships/>.

*Criminal Justice Student Associations:* Employers want to see that you have been involved in your major and your career. Get involved, build your professional network, and learn more about the broad world of criminal justice. Join now, <http://cj.msu.edu/undergraduate-information/student-life/>.

*MSU Police, Student Employment:* Explore a variety of policing opportunities by working on-campus, <http://police.msu.edu/contact-us/student-employment/>.

*Career Services Network:* All majors, all students. The CSN will help you find internships, jobs, and explore majors and careers, resume help and learn how to network and ace the interview, <http://careernetwork.msu.edu/>.

*Testing Office:* Prepare for graduate school exams using test preparation help for the GRE, GMAT, LSAT, MCAT, etc., <http://testingoffice.msu.edu/>.

*Learning Resources Center:* Improve your reading, writing, math technical, study and test-taking skills by participating in the workshops and other supportive resources, <http://lrc.msu.edu/>.

*The Writing Center:* Assists you with any writing project at any stage, <http://writing.msu.edu/>.

*Office of Supportive Services:* Academic support, tutorial services and a computer lab for students who meet eligibility requirements, <http://oss.msu.edu/>.

*Resource Center for Persons with Disabilities:* Provides disability-related technical assistance, auxiliary aids and services, facilitates reasonable accommodations and provides advocacy and training, <https://www.rcpd.msu.edu/>.

*Family Resource Center:* Assists individuals and families in their balance of work, educational and family responsibilities, <https://www.frc.msu.edu/>.

*Counseling Center:* Provides developmental and psychological counseling, including assistance in decision-making on immediate issues and long-range plans. Career, ethnic, self-management, sexual assault and substance abuse counseling are also provided, <http://counseling.msu.edu/>.

## POLICIES AND PROCEDURES

*Frequently Asked Questions:* Do you have questions about something related to your enrollment at MSU. Start with the Registrar's Office FAQ, <https://reg.msu.edu/ROInfo/FAQRO.aspx>.

*Classification of Students:* For purposes of registration and determining eligibility for certain student activities, a classification of students by class year is made by the Office of the Registrar at the end of each semester based on the number of credits earned:

Freshman = 1 – 27 credits; Sophomore = 28 – 55 credits; Junior = 56 – 87 credits; Senior = 88 and above credits.

*Change of Enrollment/Registration:* Students can add courses through the fifth day of classes. To add courses after the fifth day, students must go through the department offering the course. Students can drop courses up to the middle of the semester. After the middle of the semester, students may drop courses only with the permission of the dean of their college. Students will only be able to drop a course after the middle of the semester to correct errors in enrollment or because of catastrophic events). Please check the academic calendar each semester for important deadlines, <https://reg.msu.edu/ROInfo/Calendar/Academic.aspx>.

*Repeat Courses:* A repeatable course is one in which a student has earned less than a 2.0 grade. **A student may repeat no more than 20 semester credits.**

*Withdrawal from the University:* A criminal justice major who wishes to withdraw from the university should contact the Office of Student Affairs, 201 Berkey Hall, 509 E. Circle Drive in the College of Social Science. Students may withdraw from the university through the 12<sup>th</sup> week of the semester, <https://reg.msu.edu/ROInfo/Calendar/Academic.aspx>.

*Changing Your Major:* Freshmen and sophomores initiate changes of major preference in the residence halls with the appropriate Neighborhood Student Success Collaborative (NSSC). To find your Center, please check <http://undergrad.msu.edu/programs/nssc>. Juniors and seniors must initiate the change in the Assistant Dean's Office of the college where the student is currently registered.

*Final Exams:* No student is required to take more than two final examinations during any one day of finals week. Criminal Justice students who have three or more exams scheduled for the same day may take their class schedule to the Office of Student Affairs for the College of Social Science, 201 Berkey Hall, for assistance in arranging an alternative time for one of the three final exams.

*Taking Courses at Another Institution:* Information about how to take courses at another institution and to transfer courses back to MSU is available at <http://cj.msu.edu/assets/SummerClassesForTransferToMSU.pdf>.

*Readmission to MSU:* Students who have not completed their academic programs may reenter the university in any of the three semesters (fall, spring or summer) in the twelve months immediately following their last registered term without having to file an *Application for Readmission*, <http://www.reg.msu.edu/ROInfo/EnrReg/ReadmissionProcedure.asp>. Students who have been recessed or dismissed must contact the dean of their college regarding the readmission policy and application process.

*Applying for Graduation:* Applications for graduation should be submitted by the first week of the preceding semester the student anticipates completing degree requirements, <https://reg.msu.edu/StuForms/GradApp/gradapp.aspx>.

## ACADEMIC INTEGRITY: A CORE VALUE AT MICHIGAN STATE

ACADEMIC integrity and responsibility are fundamental values in a community of scholars. Doing your own work – and taking responsibility for that work – allows you to test your own abilities and receive honest feedback. Honesty and integrity within the University are fundamental to building the trust that is required for students and faculty to thrive and learn from one another. Violating this social contract erodes this trust. As students new to the university, it is important to be aware of your responsibilities as members of the MSU academic community.

ACADEMIC misconduct, cheating and plagiarizing violate these fundamental principles. At MSU, such misconduct is described as:

- using work or answers that are not your own;
- providing academic work or answers to another person;
- accepting or providing assistance with completing assignments or examinations;
- failing to cite others ideas, theories or written work when used in an assignment;
- interfering through any means with another's academic work;
- faking research data or results

For example, it would be a violation of academic integrity to:

- turn in an exam, paper or project that is not wholly your own work;
- get questions and/or answers from students who have already taken an exam or quiz you are scheduled to take;
- copy answers from another student's exam or test;
- work with other students to create a common set of answers to assignments without your instructor's permission;
- have another person take a test or complete assignments for you;
- submit the same paper for two or more classes;
- download answers to problems or projects and submit them as your own;
- collaborate with other students on projects or assignments without your instructor's permission

PLAGIARISM is a particular form of cheating that involves representing someone else's work as your own. Reports of plagiarism have increased as students turn to the Internet as a major source of data. "Cutting and pasting" is a dangerous practice since it is easy to assume credit for someone else's work. Plagiarism may include:

- copying sentences or phrases from the work of another without a citation;
- changing a few words in a sentence that is written by another and then claiming it as your own original work;
- using someone else's original idea without citation;
- failing to reference the source of data or facts;
- submitting a borrowed, purchased or downloaded paper

Properly attributing the ideas, words, processes and results of others (that is, including a citation) demonstrates respect for another scholar's work and effort.

CONSEQUENCES of academic dishonesty can be severe. If your instructor believes you have committed an act of academic misconduct, s/he may issue a penalty grade on the assignment or in the course. If your instructor gives you a penalty grade in the course, the MSU policy on "Integrity of Scholarship and Grades" requires your instructor to send a letter to you and your Dean to explain the circumstances. Depending on the seriousness and extent of the violation, the Dean may call for a college-level hearing to consider additional punishment against you. The hearing board can impose sanctions which include issuing a warning, placing you on warning probation, instituting disciplinary probation or suspending you from the university. Ignorance of university rules regarding academic misconduct cannot be used to exonerate you from sanctions.

Please refer to the complete policy on Integrity of Scholarship and Grades located in the Academic Programs catalog at <https://www.reg.msu.edu/AcademicPrograms/Text.asp?Section=112#s534>.

It is also important to understand that cheating and plagiarizing are considered fraud – a crime punishable by law enforcement outside the university. To clarify policies and procedures concerning academic integrity and academic misconduct at Michigan State University, visit the Ombudsperson at MSU (129 N. Kedzie Hall, 354 Farm Lane) or the Ombudsperson's web site: <http://www.msu.edu/unit/~ombud/>. All questions are welcome and inquiries may be made online through a secure server.

For information on how to properly reference and cite sources, please access the following library web page: <http://www.lib.msu.edu/help/#cr>.

Office of the Associate Provost for Undergraduate Education, updated 3/18/08

## CJ FACULTY

### PROFESSOR

### Joined MSU

Carter, David L.	PhD	1980	Sam Houston State University	1985
Chermak, Steve M.	PhD	1993	State University of New York/Albany	2005
Finn, Mary A.	PhD	1989	State University of New York/Albany	2015
Foran, David R.	PhD	1987	University of Michigan	2002
Holt, Thomas	PhD	2005	University of Missouri-St. Louis	2009
Hudzik, John	PhD	1971	Michigan State University	1977
Kutnjak Ivkovich, Sanja	PhD/JD	1995	University of Delaware	2007
Maxwell, Christopher D.	PhD	1998	Rutgers University	1998
McGarrell, Edmund F.	PhD	1986	State University of New York/Albany	2001
Morash, Merry A.	PhD	1978	University of Maryland	1980
Nalla, Mahesh K.	PhD	1988	State University of New York/Albany	1992
Smith, Christopher E.	PhD/JD	1988	University of Connecticut	1994
Wilson, Jeremy	PhD	2002	Ohio State University	2008

### ASSOCIATE PROFESSOR

Cobbina, Jennifer	PhD	2009	University of Missouri-St. Louis	2009
Corley, Charles J.	PhD	1986	Bowling Green State University	1990
DeJong, Christina	PhD	1994	University of Maryland	1994
Dow, Steven B.	PhD/JD	1999	University of Michigan	1998
Gibbs, Carole E.	PhD	2006	University of Maryland, College Park	2006
Maxwell, Sheila R.	PhD	1994	Rutgers University	1994
Melde, Christopher E.	PhD	2007	University of Missouri-St. Louis	2007
Smith, Ruth J.	PhD	2003	University of Strathclyde	2005
Wolfe, Scott	PhD	2012	Arizona State University	2017
Zeoli, April	PhD	2007	Johns Hopkins School of Public Health	2008

### ASSISTANT PROFESSOR

Cavanagh, Caitlin	PhD	2016	University of California Irvine	2016
Hamm, Joseph	PhD	2014	University of Nebraska-Lincoln	2014
Kennedy, Jay	PhD	2014	University of Cincinnati	2014
Zwickle, Adam	PhD	2014	Ohio State University	2014

### ACADEMIC ADVISOR

Homberg, Timothy	MA	2002	Michigan State University	1998
Kolar, Barbara	MA	1996	Michigan State University	1997
Tauqi, Sara	MA	2016	Michigan State University	2015



**Criminal Justice: Four Year Plan – (MTH 103 Option)**

<b>Year 1</b>	<b>Fall</b>	<b>Cr</b>	<b>Spring</b>	<b>Cr</b>	<b>Summer</b>	<b>Cr</b>
Benchmarks to be met:	MTH 103	3	IAH201-210	4	(Enrollment if needed to meet 30 cr.)	
30 Credit Completion Broad Understanding of CJ Discipline & Field	WRA	4	CJ 110	3		
	General Elective / College Minor	3	STT 200	3		
	CJ 294 / General Elective	3	General Elective / College Minor	3		
	UGS 110 / General Elective	1	General Elective	3		
	Total	14		16		
<b>Year 2</b>	<b>Fall</b>	<b>Cr</b>	<b>Spring</b>	<b>Cr</b>	<b>Summer</b>	<b>Cr</b>
Benchmarks to be met:	CJ 220	3	CJ 292	3		
60 Credit Completion Completion of CJ Foundational Courses Experiential Learning Exploration	ISB / ISP 2XX	3	CJ 275	3		
	ISB / ISP Lab	2	ISS 2XX	4		
	General Elective / College Minor	3	Elective / College Minor	3		
	General Elective / College Minor	3	ISP / ISB 2xx	3		
	Total	14		16		
<b>Year 3</b>	<b>Fall</b>	<b>Cr</b>	<b>Spring</b>	<b>Cr</b>	<b>Summer</b>	<b>Cr</b>
Benchmarks to be met:	IAH 211-241	4	ISS 3XX	4	*Experiential Learning	3
90 Credit Completion Experiential Learning Planning	STEM Course	3	CJ 3XX	3	*Or can be taken during Fall or Spring	
	CJ 3XX	3	CJ 4XX	3		
	General Elective / College Minor	3	General Elective / College Minor	3		
	General Elective	1	STEM Course	3		
	Total	14		16		
<b>Year 4</b>	<b>Fall</b>	<b>Cr</b>	<b>Spring</b>	<b>Cr</b>	<b>Summer</b>	<b>Cr</b>
Benchmarks to be met:	CJ 4XX(W)	3	CJ 4XX	3		
120 Credit Completion Completion of University, College & CJ Requirements	CJ 3XX/4XX	3	General Elective / College Minor	3		
	General Elective / College Minor	3	General Elective / College Minor	3		
	General Elective / College Minor	3	General Elective / College Minor	3		
	General Elective / College Minor	3				
	Total	15		**12	**15 credits required if Experiential Learning is taken during Fall or Spring rather than Summer	

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

PID# \_\_\_\_\_

Number of Transfer Credits: \_\_\_\_\_ Transfer Credit Evaluation: Tentative/ Final

Dated: \_\_\_\_\_ P A S

**BACHELOR OF ARTS DEGREE – CRIMINAL JUSTICE – 120 or 123 CREDITS**

**UNIVERSITY REQUIREMENTS**

**Integrative Studies and Writing**

WRA \_\_\_\_\_ (4) \_\_\_\_\_

IAH 20\_\_ (4) \_\_\_\_\_

IAH \_\_\_\_\_ (4) \_\_\_\_\_

ISB \_\_\_\_\_ (3) \_\_\_\_\_

ISP \_\_\_\_\_ (3) \_\_\_\_\_

IS\_\_ \_\_L (2) \_\_\_\_\_

ISS 2\_\_ (4) \_\_\_\_\_

ISS 3\_\_ (4) \_\_\_\_\_

Total = \_\_\_\_\_

**Math Graduation Requirement**

MTH 1825 (3) \_\_\_\_\_

STT 20\_\_ (3-4) \_\_\_\_\_

Total = \_\_\_\_\_

**COLLEGE REQUIREMENTS**

**Interdisciplinary Minor (15 Credits)**

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

Total = \_\_\_\_\_

**Experiential Learning (3 - 4 Credits)**

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

Total = \_\_\_\_\_

**STEM (6 Credits)**

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

Total = \_\_\_\_\_

**CRIMINAL JUSTICE MAJOR (30 Credits Total)**

**Foundational Courses (12 Credits)**

CJ 110 (3) \_\_\_\_\_

CJ 220 (3) \_\_\_\_\_

CJ 275 (3) \_\_\_\_\_

CJ 292 (3) \_\_\_\_\_

Total = \_\_\_\_\_

**Two Core Courses (6 Credits)**

CJ 335 (3) \_\_\_\_\_

CJ 355 (3) \_\_\_\_\_

CJ 365 (3) \_\_\_\_\_

CJ 385 (3) \_\_\_\_\_

Total = \_\_\_\_\_

**Four Content Courses (12 Credits)**

CJ 4\_\_ ( ) \_\_\_\_\_

CJ 4\_\_ ( ) \_\_\_\_\_

CJ 4\_\_W ( ) \_\_\_\_\_

CJ \_\_\_\_ ( ) \_\_\_\_\_

Total = \_\_\_\_\_

**GENERAL ELECTIVES (To Reach 120 or 123 Total)**

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

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\_\_\_\_\_ ( ) \_\_\_\_\_

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\_\_\_\_\_ ( ) \_\_\_\_\_

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\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

Total = \_\_\_\_\_

**Includes:** \_\_\_\_\_ 3 credits of 4xx Tier II Writing \_\_\_\_\_ 9 credits 400-level \_\_\_\_\_ CJ GPA 2.0 + \_\_\_\_\_ 30 credits CJ \_\_\_\_\_ 2.0+ Overall GPA \_\_\_\_\_ 30 credits at 300/400 – level

\_\_\_\_\_ min. 30 credits @ MSU \_\_\_\_\_ min. 27 credits in E. Lansing \_\_\_\_\_ 20 credits as CJ major Repeat Credits = \_\_\_\_\_ Total Credits = \_\_\_\_\_